

Nipigon District Memorial Hospital
Regular Board Meeting

Monday, April 25, 2016

PRESENT K. Pristanski (Chair), E. Rutherford (Vice Chair), M. Kusick, J. Pothof, E. Hill, E. Wawia, Dr. Rhonda Crocker Ellacott*, Dot Allen* (CNO), Dan Hill (CFO), Judy Jean (Recorder)

OTHER Dr. Ravinder Dhaliwal* (COS) via teleconference

PRESENTATION

D. Allen provided a presentation on Performance Based Compensation tied to the targets/achievements of the 2015/16 Quality Improvement Plan.

1.0 CALL TO ORDER

K. Pristanski called the meeting to order at 5:10 pm.

2.0 PATIENT STORY

D. Hill shared a patient story.

3.0

3.1 QUORUM

Achieved.

3.2 CONFLICT OF INTEREST

There were no declarations of conflict of interest.

3.3 APPROVAL OF AGENDA

Moved by: E. Hill

Seconded by: M. Kusick

"That the Agenda be approved as circulated."

4.0 CONSENT AGENDA

A review of the March 2016 meeting minutes provided opportunity for discussion.

K. Pristanski requested information around succession planning for the retired nurse practitioner. D. Allen stated that the position has been posted and the application process will end on May 10th. Once plans for retirement celebration have been made, the Board will be notified.

Discussion took place around the work of Apex Security at NDMH.

Moved by: E. Rutherford

Seconded by: J. Pothof

"That the Board of Directors approves the Consent Agenda as amended."

5.0 REPORTS AND DISCUSSIONS

5.1 Report from President and CEO

Dr. Crocker Ellacott, President and CEO reported on the following:

- Resource Matching and Referral Program
- Nursing Summer Hires
- Fire Hazard
- Integration Scenario Planning
- Regional Orthopedics Program

General discussion took place.

Moved by: E. Wawia

Seconded by: M. Kusick

"That the President and CEO report of April 2016 be accepted as presented."

5.2 Chief of Staff

No report.

6.0 BUSINESS MATTERS

6.1 Performance Based Compensation

Moved by: J. Pothof

Seconded by: E. Wawia

"That the Board of Directors acknowledges that targets related to the Quality Improvement Plan of 2015/16 have been achieved, and that the disbursements of funds held back shall be disbursed to the CEO at 2%, CNO at 1%, CFO at 1% and COS at 1%."

6.2 Capital Budget Planning Process

D. Hill provided information on the process. The prioritizing of capital purchases for 2016/17 was reviewed and discussed. Board Directors suggested submitting a HSIP to the LHIN requesting compensation around the significant requirements and expenses of capital purchases required.

Stage Two capital equipment purchases will be presented to the Board for recommendation at the June 2016 Regular Board Meeting.

Moved by: E. Hill

Seconded by: M. Kusick

"That the Board of Directors approves the Stage One capital equipment purchases as

identified.”

6.3 Audit Plan

Communication with the auditors prior to the audit process was discussed. The Directors were in favor of one time communication with the auditors on the presentation of the final report and at the annual General Meeting.

D. Hill reported that a Request for Proposal (RFP) for audit services will be prepared in the fiscal year.

6.4 Board Education

A review of the education provided to the Directors during 2015/16 was completed. Directors were invited to share their suggestions for future educational opportunities for the coming fiscal year.

7.0 FOR INFORMATION

7.1 NW LHIN Health Services Blueprint Newsletter

7.2 CEO PERFORMANCE EVALUATION AND COMPENSATION

K. Pristanski requested that Directors review the information in the Guide to Good Governance beginning on Page 91 regarding the CEO Performance Evaluation and Compensation in preparation for discussion and evaluation at the May 2016 meeting.

8.0 BOARD MEMBER COMMENTS

None.

9. IN CAMERA

Moved by: E. Hill

Seconded by: E. Rutherford

“That the Board of Directors moves to In Camera at 6:05 pm.”

10.0 DATE OF NEXT MEETING

Monday, May 30, 2016 @ 5:30 pm

11.0 ADJOURNED

6:35 pm.