

Nipigon District Memorial Hospital  
Regular Monthly Board  
Meeting

Monday, April 29<sup>th</sup>, 2013

**PRESENT** T. Lasook (Acting Chair) E. Stefanidis, J. Pothof, M. Kusick, V. Bull, D. Harris,  
E. Rutherford, K. Pristanski, L. Harbinson, Dr. J. Jackson Hughes, C. White, D. Hill,  
S. Stephenson, J. Jean (Recorder)

**REGRETS** J. Lasook

1. **EDUCATION**

D. Hill provided a presentation on the Future of Funding. General discussion ensued.

2. **CALL TO ORDER**

T. Lasook (Acting Chair), called the meeting to order at 7:31 pm.

3. **DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

4. **ADDITIONS/DELETIONS TO AGENDA**

None.

5. **APPROVAL OF CONSENT AGENDA**

Prior to approving the consent agenda. T. Lasook asked the membership if they required clarification to any of the items included. Hearing none, a motion was made.

Motion #1

Moved by V. Bull, seconded by E. Rutherford THAT the consent agenda be accepted as presented. All in favor. Carried.

6. **ITEMS REQUIRING DECISIONS / MOTIONS**

6.1 **Extended Absence of Board Chair**

J. Lasook has requested further leave of absence for the months of April and May.

Motion #2

Moved by E. Rutherford, seconded by K. Pristanski THAT the extended leave of absence for Board Chair, Judy Lasook for the two additional months of April and May 2013 be approved. All in favor. Carried.

6.2 **CEO Report**

C. White reviewed his report including a recent letter submitted to the NW LHIN regarding the Hospital's deficit. Discussion took place with the members around our financial challenges.

Motion #3

Moved by J. Pothof, seconded by E. Stefanidis THAT the CEO report of April 2013, including the letter to the NW LHIN addressing our financial challenges be accepted as presented. All in favor. Carried.

### 6.3 **Credentialing of Medical Staff**

#### Motion #4

Moved by E. Stefanidis, seconded by D. Harris THAT the Board of Directors accept the recommendation of the Medical Advisory Committee and grant privileges to Dr. Michael Pellizzari in the *Locum Staff* category with privileges in Family, General, and ER medicine for the year 2013. All in favor. Carried.

### 6.4 **Board Documentation Review/Revisions**

The documentation included in the meeting package has been reviewed with minor update revisions and wording changes as per the Guide to Good Governance, Second Edition and the Broader Public Sector Accountability Guidelines in preparation for the upcoming Accreditation and to meet the 3 year review requirement. New documentation was also included to address how the Board improves its performance. General discussion and clarification to the documentation took place.

E. Stefanidis requested that future amendments to documents include the existing and recommended content.

#### Motion #5

Moved by J. Pothof, seconded by E. Rutherford THAT previous document BRD 210 Board Role and Governance Overview as amended and newly identified as BRD 02 *Statement of the Roles and Responsibilities of the Board* be accepted as presented. All in favor. Carried.

#### Motion #6

Moved by E. Stefanidis, seconded by M. Kusick THAT previous document BRD 400 Board Code of Conduct as amended and newly identified as BRD 03 *Board Code of Conduct* be accepted as presented. All in favor. Carried.

#### Motion #7

Moved by K. Pristanski, seconded by M. Kusick THAT document BRD 04 *General Principles Regarding Conflict of Interest* be accepted as presented. All in favor. Carried.

#### Motion #8

Moved by V. Bull, seconded by K. Pristanski THAT previous document BRD 410 Conflict of Interest Guidelines for Directors as amended and newly identified as BRD 05 *Conflict of Interest* be accepted as presented. All in favor. Carried.

#### Motion #9

Moved by V. Bull, seconded by D. Harris THAT document BRD 06 *Confidentiality* be accepted as presented. All in favor. Carried.

#### Motion #10

Moved by V. Bull, seconded by D. Harris THAT previous document BRD 460 Communication Policies as amended and newly identified as BRD 07 *Board Communications* be accepted as presented. All in favor. Carried.

#### Motion #11

Moved by E. Rutherford, seconded by J. Pothof THAT document BRD 08 *Community Engagement* be accepted as presented. All in favor. Carried.

Motion #12

Moved by V. Bull, seconded by K. Pristanski THAT document BRD 09 *Annual Director Declaration and Consent* be accepted as presented. All in favor. Carried.

Motion #13

Moved by J. Pothof, seconded by D. Harris THAT document FIN 01 *Expenses and Reimbursements* be accepted as amended. All in favor. Carried.

Motion #14

Moved by J. Pothof, seconded by V. Bull THAT document FIN 02 *Perquisites* be accepted as amended. All in favor. Carried.

7. **ITEMS FOR INFORMATION**

7.1 Discussion took place around providing newsworthy articles to the local paper.

8. **ITEMS FOR INFORMATION**

8.1 **BRD 01 Accountability**

No changes to this document. Date change only to reflect current review.

8.2 **Mileage Claims for Board Directors**

Members were reminded that mileage claims for the period October to March should now be submitted.

8.3 **Reading Materials**

No comments.

8.4 **Accreditation**

C. White notified the members that they are scheduled to meet with the Accreditation staff on Monday, June 10<sup>th</sup> from 4:00 to 5:00 pm. Regrets were provided by M. Kusick, L. Harbinson, T. Lasook and J. Lasook due to commitments arranged prior to the receipt of the Accreditation schedule.

9. **ADJOURNMENT**

T. Lasook adjourned the meeting at 8:19 pm.

10. **NEXT MEETING**

Monday, May 27<sup>th</sup>, 2013, 2013 – Hospital Board Room

6:00 pm - Board Meeting

7:00 pm - Accreditation Preparation Meeting

  
T. Lasook, Acting Chair

  
C. White, Secretary