

# Nipigon District Memorial Hospital Regular Board Meeting

**Monday, April 28, 2014**

**PRESENT** K. Pristanski, (Vice Chair), L. Harbinson, M. Kusick, J. Pothof, E. Rutherford, O. Belisle, S. Stephenson, D. Hill, C. White, J. Jean (Recorder)

**REGRETS** Dr. J. Jackson Hughes, T. Lasook, J. Lasook

## **EDUCATION**

C. White provided a presentation describing the Hospital's relationship with the LHIN.

### **1. CALL TO ORDER / DECLARATIONS OF CONFLICT OF INTEREST**

K. Pristanski called the meeting to order at 8:03 pm. There were no declarations of conflict of interest.

### **2. ADDITIONS/DELETIONS TO AGENDA**

Deletion - 4.3 CEO Performance Evaluation Policy/Procedure and Tool, BRD 30

Additions - 4.3 DRAFT By Laws proposed amendments, in particular

Article 13 – Quorum for Regular and Special Meetings of the Board  
(discussion brought forward from Governance & Nominating Committee meeting of April 28, 2014)

4.4 Director Request for Leave of Absence

6.3 NW LHIN Board Director (Part Time Position)

6.4 Correspondence to North of Superior Healthcare Group from LHIN  
(cancellation of orthopedic services)

6.5 IAC Report

### **3. APPROVAL OF CONSENT AGENDA**

- Operations & Audit Committee Meeting Minutes, April 2, 2014
- Regular Board Meeting Minutes, April 2, 2014
- Medical Advisory Committee Meeting, April 9, 2014

The opportunity for comment was provided by K. Pristanski. No questions or comments from the Directors.

### **Motion #1**

Moved by E. Rutherford, seconded by J. Pothof THAT the Consent Agenda be accepted as presented.

- In favor - 6
- Opposed - 0
- Abstention - 0 Carried.

### **4. DECISION ITEMS**

#### **4.1 CEO REPORT**

C. White reviewed his report with the members.

**Motion #2**

Moved by O. Belisle, seconded by E. Rutherford THAT the CEO report of April 2014 be accepted as presented.

- In favor - 6
- Opposed - 0
- Abstention - 0 Carried.

**4.2 Quality Improvement Plan Results 2013/14 and Pay for Performance**

S. Stephenson reviewed the performance target results identified in the 2013/14 Quality Improvement Plan. The Senior Team achieved the 4 targets identified.

**Motion #3**

Moved by L. Harbinson, seconded by E. Rutherford THAT the Board of Directors recommend full pay for performance to our executive staff as a result of their achievements of 4/4 points linked to performance targets indicated in the 2013/14 Quality Improvement Plan.

- In favor - 6
- Opposed - 0
- Abstention - 0 Carried.

**4.3 DRAFT By Laws proposed amendments, in particular Article 13 – Quorum for Regular and Special Meetings of the Board** (discussion brought forward from Governance & Nominating Committee meeting of April 28, 2014)

The Directors discussed at length the number of Directors required to define a quorum.

Concern was expressed around the decline in attendance and the recent resignation of two Directors which reflects the Board's quorum.

Acting Chair proposed a short term redefining of a quorum, to be ratified at the Annual General Meeting.

**Motion #4**

Moved by E. Rutherford, seconded by L. Harbinson THAT for the purposes of Regular and Committee Board Meetings, a quorum shall consist of 50% + 1 of the voting membership, to be ratified at the Annual General Meeting of June 2014.

- In favor - 5
- Opposed - 0
- Abstention - 1 Carried.

**4.4 Director Request for Leave of Absence**

T. Lasook has requested a three month leave of absence.

**Motion #5**

Moved by J. Pothof, seconded by E. Rutherford THAT T. Lasook be granted a three month leave of absence from the Board of Directors of the Nipigon District Memorial Hospital effective April 28, 2014.

- In favor - 6
- Opposed - 0
- Abstention - 0 Carried.

5. **DISCUSSION ITEMS**

5.1 **Letter to LHIN**

Reviewed.

5.2 **LHIN/Board Meeting of May 7<sup>th</sup>**

General discussion took place around the upcoming meeting.

5.3 **Board Retreat**

C. White reports that he is working on a DRAFT Board Retreat Agenda

6. **INFORMATION ITEMS**

6.1 **Strategic Plan/Directors (amended April 2, 2014)**

No comments.

6.2 **Reading Materials**

No comments.

7. **IN CAMERA**

**Motion #5**

Moved by J. Pothof, seconded by L. Harbinson THAT the Board move to In Camera at 8:56 pm.

- In favor - 6
- Opposed - 0
- Abstention - 0 Carried.

**Motion #6**

Moved by L. Harbinson, seconded by J. Pothof THAT the Board move to adjourn the In Camera session at 9:25 pm.

- In favor - 6
- Opposed - 0
- Abstention - 0 Carried.

8. **MEETING ADJOURNED**

The Board meeting adjourned at 9:25 pm.

**NEXT MEETING**

Tentatively scheduled for Wednesday, May 28<sup>th</sup> at 7:15 pm. Board Room