

Nipigon District Memorial Hospital Regular Board Meeting

Monday, February 10, 2014

PRESENT T. Lasook, K. Pristanski, L. Harbinson, M. Kusick, J. Pothof, E. Rutherford, O. Belisle,
Dr. J. Jackson Hughes, S. Stephenson, C. White
J. Jean (Recorder)

REGRETS D. Harris, E. Stefanidis, J. Lasook

EDUCATION

D. Hill provided a power point presentation on the Hospital's budget requirements. General discussion took place.

1. CALL TO ORDER / DECLARATIONS OF CONFLICT OF INTEREST

T. Lasook called the meeting to order at 7:15 pm. There were no declarations of conflict of interest.

2. ADDITIONS/DELETIONS TO AGENDA

Deletion 3. - The Operations and Audit Committee Meeting minutes of January 27, 2014 were removed from the consent agenda

Addition 3.1 - Consent Agenda / Committee Meeting Packages, E. Rutherford

3. CONSENT AGENDA

E. Rutherford expressed concern around the process of the Consent Agenda. In particular the absence of detailed committee information not recorded within the minutes.

T. Lasook reviewed the content of a discussion at the September 30, 2013 meeting where the use of the consent agenda was approved by the Board of Directors. At that time, the role of a committee also took place. Directors were reminded that the opportunity for clarification around committee meeting minutes was afforded prior to the approval of the consent agenda.

3. APPROVAL OF CONSENT AGENDA

- Operations & Audit Committee Meeting Minutes, November 25, 2013
- Regular Board Meeting Minutes, November 25, 2013
- Medical Advisory Committee Meeting Minutes, December 4, 2013
- Governance and Nominating Committee Meeting Minutes, December 9, 2013
- Medical Advisory Committee Meeting Minutes, January 8, 2014

T. Lasook invited the Directors the opportunity for comments. No questions or comments from the membership.

Motion #1

Moved by J. Pothof, seconded by K. Pristanski THAT the Consent Agenda be accepted as presented.

- In favor - 6
- Opposed - 0
- Abstention - 1 (REASON – not provided)

Carried.

4. DECISION ITEMS

4.1 CEO REPORT WITH ADDENDUM

C. White reviewed his report with addendum for the month of January. NDMH will host the 2014 Fall Board Retreat for the five North Shore Hospitals and planning should commence shortly. C. White has asked for commitment from the Directors by the March meeting.

Motion #2

Moved by O. Belisle, seconded by E. Rutherford THAT the CEO report with addendum of January 2014 be accepted as presented.

- In favor - 7
- Opposed - 0
- Abstention - 0

Carried.

4.2 DIRECTOR EXTENDED LEAVE OF ABSENCE

T. Lasook stated that the Board of Directors can expect a letter of resignation from J. Lasook who has been on an extended leave of absence. The Board expressed gratitude at Judy's contribution to the Board and suggested that she continue with her leave of absence, rather than resign, until the Annual General Meeting in June 2014.

T. Lasook excused herself from the meeting and K. Pristanski replaced her as Acting Chair for the remainder of the meeting.

4.3 CROSS CULTURAL COMPETENCY PLAN

S. Stephenson explained that, under the Excellent Care for All Act and the reporting requirements of the North West LHIN, the NDMH Cross Cultural Competency Plan was submitted to the LHIN in December 2013. This document identifies the Performance Indicators for which we are required to demonstrate and report progress on, annually. S. Stephenson reviewed the document with the Directors and discussion took place.

Motion #3

Moved by L. Harbinson, seconded by M. Kusick THAT the Cross Cultural Competency Plan of the NDMH be accepted as presented.

- In favor - 7
- Opposed - 0
- Abstention - 0

Carried.

4.4 HEALTH AND SAFETY STATEMENT REVISION

Under the best practices of the Workwell Audit, the Health and Safety statement is due for annual review. Addition to the document includes the statement "*by ensuring their (the Hospital's) competence in emergency preparedness including the process of accommodating employees who require assistance*". This statement was included to maintain compliance with the Accessibility for Ontarians with Disabilities Act and the Employment Standard.

Motion #4

Moved by E. Rutherford, seconded by O. Belisle THAT the Health and Safety Statement of NDMH be accepted as presented.

- In favor - 7
- Opposed - 0
- Abstention - 0

Carried.

5. DISCUSSION ITEMS

5.1 Accessibility for Ontarians with Disabilities Act, 2005 (AODA)

Directors were provided with this Act and its relationship to the Ontario Human Rights Code, the Core Principles of the AODA, the five Accessibility Standards and how we have achieved compliance with our reporting requirements.

6. INFORMATION ITEMS

6.1 Accreditation with Commendation Letter

Members were provided with the November 27, 2013 letter from Accreditation Canada awarding NDMH Accreditation with Accommodation. Evidence of compliance for criteria identified in the letter must be reported on by November 13, 2014. An Action Plan is being developed.

6.2 Diversity Session: A Value Added Dimension to our Health System

No comments.

6.3 North West LHIN Board of Directors Nipigon Community Engagement, October 23, 2013

No comments.

6.4 Reading Materials

No comments.

7. IN CAMERA

8:20 pm to 8:55 pm.

8. MEETING ADJOURNED

The meeting adjourned at 8:57 pm.

NEXT MEETING

Monday, March 31st, 2014 @ 7:15 pm