



**Regular Board Meeting
Tuesday, December 5, 2017**

PRESENT

K. Pristanski (Chair), N. Gladun, J. Pothof, E. Rutherford,
J. Foulds, Dr. R. Dhaliwal (COS), Dr. D. Scott (FHT Physician Lead)
Dr. R Crocker Ellacott (CEO), D. Allen (CNE), J. Garofalo (Interim CFO),
D. Mangoff, (Facilities Manager), J. Jean (Recorder)

* Dr. R. Crocker Ellacott, J. Garofalo and E. Rutherford attended via OTN

REGRETS

E. Wawia, A. O'Connor, C. Shwetz, (ED FHT), R. McEwen (Nurse Manager)

EDUCATION

T. Barr, NDMH Privacy Officer provided a presentation on the October 1, 2017 changes to the Privacy Legislation including the reporting requirements.

1.0 CALL TO ORDER

K. Pristanski called the meeting to order at 5:45 pm. Doug Mangoff, Facilities Manager was welcomed to the Board. He has assumed senior leadership interim responsibilities for corporate services.

2.0 PATIENT STORY

D. Allen discussed recent hospital festivities where our Alternate Level of Care patients and Residents were included; a farewell tea and our 25th anniversary celebration.

3.0

3.1 QUORUM

2/5 of voting members. Achieved.

3.2 CONFLICT OF INTEREST

There were no declarations of conflict of interest.

3.3 APPROVAL OF AGENDA

MOTION #1

Moved by - J. Foulds

Seconded by - N. Gladun

"That the agenda be accepted as presented." Carried.

3.4 CHAIR REMARKS

K. Pristanski participated in the NW LHIN Governance to Governance session on November 30, 2017. The focus of the session was *Patients First Integrated Health Care Together*. The session revealed that the current funding practice of the Ministry of Health is to directly fund Family Health Teams. Commencing in April 2018, FHT funding will flow through the LHINs.

4.0 CONSENT AGENDA

MOTION #2

Moved by - Johan

Seconded by - Nancy

"That the consent agenda be accepted as amended." Carried.

5.0 REPORTS AND DISCUSSIONS

5.1 Report from the President and CEO

R. Crocker Ellacott, President and CEO reported on the following:

- Parking Lot Update
- Workplace Violence Risk Assessment
- Ministry of Labour *"The Workplace Violence Prevention in Healthcare Leadership Table Report"*
- NDMH Patient Information
- Accreditation Canada
- Northern Rural Lab Service Strategy
- Immunization Update

MOTION #3

Moved by - E. Rutherford

Seconded by - J. Pothof

"That the President and CEO report of December 2017 be accepted as presented." Carried.

5.2 Report from the Chief of Staff

R. Dhaliwal is hopeful that a new physician recruit may be possible in the near future.

6.0 BUSINESS MATTERS

6.1 Strategic Plan Community Engagement Session

As part of the Board's Work Plan, a Community Engagement session is to take place early in the new year. K. Pristanski suggested Monday, February 5th, 2018 and Directors confirmed that this date was suitable.

The Senior Team will make the necessary arrangements for the Community Engagement session for Monday, February 5th, 2018 and the Directors will receive more information as the date draws nearer.

6.2 Fire Safety Plans

As per the Office of the Fire Marshall, the Senior Team has completed an annual review of its Fire Safety Plans. There are three specific Plans - 1) Hospital, 2) EMS/Jackson Hughes Medical Clinic, and 3) Garage, Storage/Apartments.

The Chief Fire Official of the Township of Nipigon will complete a final review and sign off. The

Plans will then be distributed and Hospital staff will begin preparations for its annual comprehensive fire drill.

6.3 ADM 37, Whistleblower

K. Pristanski explained that there are no changes to the document other than a change from a Finance policy to an Administrative policy.

MOTION #4

Moved By - J. Pothof

Seconded By - N. Gladun

"That ADM 37, Whistleblower Policy be accepted as presented." Carried.

6.4 OHS 01, Health & Safety Statement

K. Pristanski reflected on the document as the Board's commitment to the health and safety of its employees. For annual review only. No changes.

MOTION #5

Moved By - J. Foulds

Seconded By - J. Pothof

"That OHS 01, Health & Safety Statement be accepted as presented." Carried.

7.0 FOR INFORMATION

7.1 Update: Changes Affecting Ontario's Not-For-Profit Sector Come Into Effect

7.2 2017/18 Additional Base Funding for Beardmore Regional Health Centre (BRHC)

Correspondence has been received from the MOHLTC advising of additional base funding for recruitment and retention. D. Allen discussed the opportunities for this additional base funding.

7.3 NW LHIN Letter of Support to Pursue Voluntary Integration

Correspondence received from the NW LHIN supporting the initiative to pursue voluntary integration of the Nipigon District Family Health Team with the Nipigon District Memorial Hospital.

NDMH has prepared correspondence to be returned to the NW LHIN to initiate a business case, but is waiting on letters of support from other stakeholders.

7.4 Broader Public Sector Accountability Information

The following documents were provided to the Directors for reference and will be included in the Board Director orientation.

- Broader Public Sector Accountability Act
- Broader Public Sector Procurement Directive
- Questions and Answers: Broader Public Sector Procurement Directive

7.5 Hospital Leader Makes Minister's Medal Honour Roll

7.6 Board Member Effectiveness Evaluation Results, October 30, 2017

8.0 BOARD MEMBER COMMENTS

None.

9.0 IN CAMERA

MOTION #6

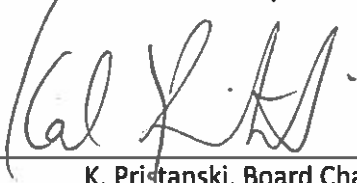
Moved By - E. Rutherford

Seconded By - N. Gladun

"That the Board of Directors moves to In Camera at 6:13 pm." Carried.

10.0 DATE OF NEXT MEETING - Monday, January 29, 2018

11.0 ADJOURNED - 8:36 pm



K. Pristanski, Board Chair



Dr. R. Crocker Ellacott, Secretary