



Regular Board Meeting
January 23, 2019

PRESENT

K. Pristanski, Chair
J. Foulds, Director
R. Beatty, Director

N. Gladun, Vice Chair
E. Rutherford, Director

E. Wawia, Director
* via phone

D. Murray, President & CEO
L. Haskell, CFO

S. Jean
Director, FHT/Community
Services

Dr. Doug Scott, FHT Lead
J. Jean, Recorder

REGRETS

G. Mackenzie, Director
C. Covino, CNE/COO

Dr. R. Dhaliwal, COS

Dr. Robert Foulds,
President, Medical Staff

EDUCATION

D. Murray provided education on Hospital Information Systems (the computerized database management system that processes patient data). Discussion followed.

1.0 CALL TO ORDER

K. Pristanski called the meeting to order at 6:05 pm.

2.0 PATIENT STORY

J. Jean provided a patient story regarding an interaction with a resident.

3.0

3.1 QUORUM

2/5 of voting members. Achieved.

3.2 CONFLICT OF INTEREST

There were no declarations of conflict of interest.

3.3 APPROVAL OF AGENDA

MOTION #1

Moved by - N. Gladun

Seconded by - J. Foulds

"That the agenda be accepted as amended." Carried.

4.0 MEETING MINUTES

4.1 Board

The meeting minutes of the November 26, 2018 Board meeting were reviewed.

MOTION #2

Moved by - E. Rutherford
Seconded by - E. Wawia

"That the Board meeting minutes of November 26, 2018 be accepted as presented." Carried.

4.2 Medical Advisory Committee (MAC)

The meeting minutes of the December 12, 2018 MAC meeting were reviewed.

MOTION #3

Moved by - J. Foulds
Seconded by - N. Gladun

"That the Medical Advisory Committee meeting minutes of December 12, 2018 be accepted as presented." Carried.

4.3 Medical Advisory Committee (MAC)

The meeting minutes of the January 9, 2019 MAC meeting were reviewed.

MOTION #4

Moved by - N. Gladun
Seconded by - E. Rutherford

"That the Medical Advisory Committee meeting minutes of January 9, 2019 be accepted as amended." Carried.

5.0 REPORTS AND DISCUSSIONS

5.1 CEO Report

D. Murray provided a report to the Board on the following:

- Proposed Hospital Infrastructure Renewal Funding (HIRF) renovations
- Concerta Contract and Oxygen Concentrator System lease
- Auditing Services - The Board discussed and agreed to cancel the RFP submission for Financial Audit Services and continue with Grant Thornton at this time.
- Fiscal Advisory Meeting
- Enterprise Risk Management
- Quality Improvement Plan
- Clean Needle Exchange Program - Dr. Scott provided information on the importance of the Clean Needle Exchange Program and the rationale for resuming this service at NDMH.
- Chemotherapy Program - The Chemotherapy Program was discussed. As with other small hospitals, NDMH is waiting to learn the criteria required for the delivery of chemotherapy in small hospitals.
- Human Resources 1) Inclement Weather Memo, 2) Personal Emergency and Family Responsibility Days Memo
- Strategic Planning

MOTION #5

Moved by - R. Beatty

Seconded by - J. Foulds

"That the President and CEO report of January 2019 be accepted as presented." Carried.

Nipigon District Family Health Team Director Report

S. Jean provided a report to the Board on the following:

- 5.2
- Situation Table
 - Advanced Care Planning
 - Mental Health Interview with Nipigon Gazette
 - Local School Programs
 - Metabolic Program
 - Management of Oral Anticoagulant Therapy
 - Wound Care
 - OHA Approved Employer and employee enrollment in Healthcare of Ontario Pension Plan (HOOPP)

MOTION #6

Moved by - E. Wawia

Seconded by - E. Rutherford

"That the Nipigon District Family Health Team Director's report of January 2019 be accepted as presented." Carried.

6.0 BUSINESS MATTERS

6.1 Strategic Plan Action Plan Update

D. Murray reviewed the progress of the current Strategic Plan.

6.2 Quality Improvement Planning 2019/20

D. Murray reviewed and discussed the briefing note prepared by C. Covino to update the Board on the changes from Health Quality Ontario and familiarize the Board with the mandatory indicators for the upcoming QIP submission.

6.3 Health Quality Ontario Memo - Annual Priorities for the 2019/20 QIP

Included in the discussion in 6.2.

6.4 2019/20 Budget and Hospital Annual Planning Submission (HAPS) / HAPS Update

L. Haskell provided the Board with an update on the budget and HAPS for 2019/20.

K. Pristanski will contact the NW LHIN.

MOTION #7

Moved By - J. Foulds

Seconded By - E. Rutherford

"That the Board of Directors approves the submission of a 2019/20 deficit budget." Carried.

- 6.5 2019/20 Multi Sector Accountability Agreement (MSAA) Update**
L. Haskell provided an update on the 2019/20 M-SAA for our Assisted Living Program.
- 6.6 2018/19 Capital Update**
L. Haskell provided an update on the 2018/19 capital budget noting that purchased were approved in stages due to funding and necessity.
- 6.7 Patient/Resident and Family Centred Care Terms of Reference**
The Terms of Reference has been revised to include the Nipigon District Family Health Team.

MOTION #8

Moved By - N. Gladun
Seconded By - J. Foulds

7.0 OTHER

7.1 Quality Committee of the Board, Terms of Reference

The Terms of Reference has been revised to include the Nipigon District Family Health Team and a meeting schedule that is arranged around timely quarterly reporting.

MOTION #9

Moved by - J. Foulds
Seconded by - N. Gladun

"That the revised Patient/Resident and Family Centred Care Terms of Reference be accepted as presented." Carried.

7.2 November 2018 Meeting Effectiveness Results

100% Director satisfaction achieved at the November 2018 meeting.

8.0 IN CAMERA

MOTION #10

Moved By - E. Rutherford
Seconded By - N. Gladun

"That the Board of Directors moves to In Camera at 7:30 pm." Carried.

9.0 DATE OF NEXT MEETING – Wednesday, February 20th @ 5:30 pm

**10.0 ADJOURNED – 7:50 pm.
MEETING EVALUATION**


Kal Pristanski, Board Chair


David Murray, President and CEO