



**Regular Board Meeting  
January 27, 2020**

**PRESENT**

K. Pristanski, Chair  
N. Gladun, Vice Chair  
\* D. Murray,  
President & CEO  
S. Jean, Executive Director  
FHT/Community Services

R. Beatty, Director  
J. Foulds, Director  
G. Mackenzie, Director  
Dr. R. Dhaliwal, COS

E. Rutherford, Director  
C. Covino, CNE/COO  
L. Haskell, CFO  
J. Jean, Recorder

\* via teleconference

**REGRETS**

E. Wawia

Dr. D. Scott, FHT Lead

Dr. R. Foulds, President,  
Medical Staff

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**EDUCATION**

**Framework for Good Governance**

Continuing our education plan on a chapter by chapter review of the Guide to Good Governance, 3<sup>rd</sup> Edition, C. Covino provided the following presentation.

**Chapter #2 - Hospital Accountability and Stakeholder Relations**

**1.0 CALL TO ORDER**

K. Pristanski called the meeting to order 4:28 at pm.

K. Pristanski brought to the Directors attention the Ethical Decision Making Framework tool provided to support ethically sound decision making during this meeting.

**2.0 PATIENT STORY**

C. Covino discussed the use of OTN for tele-visitation between a patient and her daughter. The use of the system to connect families is very rewarding for patients, residents and families as well as Hospital staff. A recent article on the patient and daughter experience was included in the January 14<sup>th</sup> edition of the Nipigon Gazette and provided to all departments.

**3.0**

**3.1 QUORUM**

2/5 of voting members. Achieved.

**3.2 CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**3.3 APPROVAL OF AGENDA**

**MOTION #1**

Moved by - N. Gladun  
Seconded by - J. Foulds

*"That the agenda be accepted as presented."* Carried.

#### **4.0 MEETING MINUTES**

##### **4.1 Board**

The minutes of the December 3, 2019 Board meeting were reviewed.

##### MOTION #2

Moved by - E. Rutherford  
Seconded by - G. Mackenzie

*"That the Board meeting minutes of December 3, 2019 be accepted as presented."* Carried.

##### **4.2 Fiscal Advisory Committee**

The minutes of the December 11, 2019 Fiscal Advisory Committee meeting were reviewed. R. Beatty requested more information on the forecasted increase in electricity.

##### MOTION #3

Moved by - R. Beatty  
Seconded by - J. Foulds

*"That the Fiscal Advisory Committee meeting minutes of December 11, 2019 be accepted as presented."* Carried.

##### **4.3**

##### **Medical Advisory Committee (MAC)**

The minutes of the January 8, 2020 MAC meeting were reviewed.

##### MOTION #4

Moved by - G. Mackenzie  
Seconded by - N. Gladun

*"That the Medical Advisory Committee meeting minutes of January 8, 2020 be accepted as presented."* Carried.

#### **5.0 REPORTS AND DISCUSSIONS**

##### **5.1 Senior Management Report**

C. Covino provided a report to the Board on the following:

- RFP for Long Term Care Beds Application
- LTC Compliance Inspection Follow Up
- Quality Improvement Plan, 2020/2021
- Recruitment Fair at Confederation College
- Televisitation
- HIRF Funding

**MOTION #5**

Moved by - J. Foulds

Seconded by - R. Beatty

- 5.2 *"That the Senior Management report of January 2020 be accepted as presented."* Carried.

**Nipigon District Family Health Team Executive Director Report**

S. Jean provided a report to the Board on the following:

- Recruitment of Social Worker
- Reception Staffing
- Rapid Access to Addictions and Mental Health (RAAM) Clinic
- People Advocating for Change through Empowerment (PACE) Program
- Presentation Smart Phones and the Pursuit of Wellness

**MOTION #6**

Moved by - E. Rutherford

Seconded by - N. Gladun

*"That the NDFHT Executive Director report of January 2020 be accepted as presented."* Carried.

5.3 **Quality Healthcare Framework DRAFT**

C. Covino provided the document which sets the definition for *quality* at NDMH. The document aligns with our Strategic Plan, DRAFT Patient Safety Plan and the 6 dimensions of Health Quality Ontario (Safe, Effective, Patient-Centred, Efficient, Timely and Equitable).

5.4 **Patient/Resident Safety Plan DRAFT**

C. Covino provided the document which outlines what *safety* looks like for our patients and residents. This document aligns with the indicators on the quarterly Patient Safety report.

In preparation for Accreditation in 2021, the Required Organizational Practice for Patient Safety focuses on incidents, concerns and complaints.

The document aligns with our Strategic Plan, DRAFT Quality Healthcare Framework and the 6 dimensions of Health Quality Ontario (Safe, Effective, Patient-Centred, Efficient, Timely and Equitable).

6.0 **BUSINESS MATTERS**

6.1 **2020/2021 Budget and HAPS/HSAA Update**

L. Haskell provided the Board with an update on the Budget and Hospital Annual Planning Submission (HAPS) for 2020/21.

**MOTION #7**

Moved by - N. Gladun

Seconded by - R. Beatty

*"That the Board of Directors approves the HAPS submission of a deficit budget of \$75,000 for*

2020/2021." Carried.

**6.2 2020/2021 MSAA/CAPS Update**

L. Haskell provided the Board with an update on the 2020/21 Multi-Sector Accountability Agreement (MSAA) for our Assisted Living Program. L. Haskell explained that the MSAA expires March 31, 2022. The LHIN recommends that NDMH use the same budget and targets contained in our existing MSAA. The Board concurred the rollover of the current 2019/20 CAPS targets into 2020/21.

**MOTION #8**

Moved by - G. Mackenzie

Seconded by - N. Gladun

*"That the Board of Directors approves the CAPS submission of a balanced budget for 2020/2021."* Carried.

**6.3 2020/2021 Auditing Services**

L. Haskell presented to the Board the option to extend our current auditing services for another fiscal year. Should we choose not to extend with our current auditor, we will be required to initiate the RFP process to ensure a decision can be made before the AGM in June.

Given that management and the finance department are pleased with the current auditing services, L. Haskell recommends to the Board the extension of the current auditors for fiscal 2020/2021.

The motion to approve Grant Thornton as auditors for 2020/21 fiscal year will be made at the Annual General Meeting.

**6.4 Quality Priorities for 2020/2021 Quality Improvement Plan**

C. Covino provided a presentation Quality Improvement Planning for 2020/2021. The presentation included:

- A review of the QIP process
- Process/indicator selection
- Mandatory Indicator for NDMH remains the same as 2019/2020 (number of Workplace Violence Incidents)
- Themes (of care) - timely/efficient transitions, service excellence, safe and effective

The final QIP will be brought to the Board for approval at the March meeting.

**6.5 Accessibility for Ontarians with Disabilities Act (AODA)**

C. Covino reviewed the Hospital's accessibility requirements under the AODA. Our current Accessibility Plan identifies our early goals for the coming five years. The Accessibility Progress Report and Plan is posted to the Hospital's website. C. Covino will look into engaging an accessibility specialist in order to identify further opportunities.

## 6.6 Individual Director Self Assessment

K. Pristanski provided each director with a copy of the Individual Director Self Assessment. The self assessment is used as an evaluation tool to support the development of individual directors by helping identify educational opportunities then enhancing their contribution to the Board.

Directors are requested to return the self assessment to the February Board meeting. An action plan for additional educational opportunities will be developed.

## FOR INFORMATION

### 7.1 (Research Article) Role-Emerging Clinical Placements in a Community Based HIV Organization - Opportunities for Inter-professional Collaboration: A Case Report

K. Pristanski provided K. Radassao, (Physiotherapist) collaborated published article on Inter-professional Collaboration for Indigenous Access to Health Care. The article is a follow up to her presentation to the Board in April 2019.

### 7.2 Board Terms of Reference

Directors were provided with a copy of the Terms of Reference approved by the Board at its October 2019 meeting.

## IN CAMERA

### MOTION #9

Moved by - E. Rutherford

Seconded by - J.Foulds

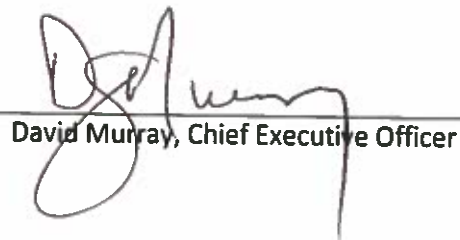
*"That the Board of Directors moves to In Camera at 5:37 pm."* Carried.

### 8.0 DATE OF NEXT MEETING - February 20, 2020 @ 4:00 pm

### 9.0 ADJOURNED - MEETING EVALUATIONS PROVIDED



Kal Pristanski, Board Chair



David Murray, Chief Executive Officer