

Nipigon District Memorial Hospital
Regular Board Meeting

Monday, January 25, 2016

PRESENT K. Pristanski (Chair), E. Rutherford (Vice Chair), M. Kusick,
Dr. Rhonda Crocker Ellacott*, Sonja Stephenson* Dr. Ravinder Dhaliwal*
Judy Jean (Recorder)

OTHER Dan Hill (CFO)

ABSENT E. Hill **REGRETS** J. Pothof

1.0 CALL TO ORDER

K. Pristanski called the meeting to order at 6:00 pm.

2.0 PATIENT STORY

D. Hill provided a patient story. Discussion followed.

3.0 QUORUM

Achieved.

3.1 CONFLICT OF INTEREST

There were no declarations of conflict of interest.

3.2 APPROVAL OF AGENDA

Moved by: E. Rutherford

Seconded by: M. Kusick

"That the Agenda be approved as circulated."

3.3 CHAIR REMARKS

K. Pristanski shared highlights from a Governance 2 Governance session that he and Rhonda participated in today via OTN and webcast. The slide presentation will be shared with the Directors in the February Board package.

K. Pristanski shared a photo of the "In Memory" plaque erected in the Diagnostic Imaging Department.

Director Declarations and Consent were collected from the Directors.

4.0 PRESENTATION

Guest speakers, Judy Harvey, RN Palliative Care Coordinator and Rebecca McEwen, Nurse Manager.

The palliative care presentation outlined the patient's journey from diagnosis to end of

life and the services provided throughout. Advance Care Planning was also discussed.

A request was made by the PC Coordinator to conduct community engagement sessions around this information. The Board was in favour of a Quad Council (Nipigon, Red Rock, Dorion townships) meeting as opposed to individual sessions. The Board agreed to this request and instructed the Coordinator to work with the CEO in developing a strategy and phased approach.

5.0 CONSENT AGENDA

Moved by: M. Kusick

Seconded by: E. Rutherford

"That the Board of Directors approves the Consent Agenda as presented."

REPORTS AND DISCUSSIONS

6.0 Report from President and CEO

Dr. Crocker Ellacott, President and CEO reported on the following:

- Accessibility Compliance
- Health & Safety
- Seniors' Housing Project Request for Support
- NDMH in the Community
- Senior Friendly Initiatives
- Accreditation
- Palliative Care
- Apex Security

General discussion took place.

Moved by: E. Rutherford

Seconded by: M. Kusick

"That the President and CEO report of January 2016 be accepted as presented."

6.1 Board Director Recruitment

E. Rutherford reported that he has been in contact with the new board candidate. At this time, the candidate is still considering application.

6.2 Smoke Free Ontario Act

Smoking is prohibited on all hospital properties in Ontario effective January 1, 2016. Currently patients and residents smoke beyond 9 meters. Staff smoke on the perimeter of hospital property at the Hogan Road, staff entrance. Long Term Care Homes Act requires that a designated smoke area be in place for residents.

On February 4th, Dan and Sonja are participating in an OHA webcast, *Banning Smoking on Hospital Grounds – New Requirements for 2018*. Further report and action plan will be provided by D. Hill at the February Board meeting.

D. Hill A work plan will be developed.

6.3 Accreditation Survey Results

Rebecca McEwen, Nurse Manager provided a review of the Accreditation survey results for the Governance Functioning Tool, Worklife Pulse Survey and Canadian Patient Safety Culture Survey.

Discussion followed as to how to proceed with the four areas identified in the Governance Functioning results.

An Action Plan will be developed and reviewed at the February Board meeting. Governance Functioning Action Plan will be added to the Open Board Agenda until the requirements for accreditation are complete and submitted to the Accreditation portal.

6.4 LTC Compliance Work Plan Report

Provided to each Director and reviewed.

7.0 BUSINESS MATTERS

7.1 FINANCE

Briefing Notes

- Audit Plan
- Actuary
- Insurance
- Banking

Provided to Directors and reviewed.

Disbursements

- September, 2015
- October, 2015
- November, 2015
- December, 2015

Provided to Directors and reviewed.

Vendor`s List

A current list was provided to the Directors.

7.2 Excellent Care for All Act (ECFAA) New Regulations

Sonja provided an update on her work thus far in meeting the new regulations which are intended to strengthen the patient relations process in Ontario hospitals. A Patient Family Centred Care Committee has been formed and an inaugural meeting has taken place. Three Patient Family Advisors (PFA) have been recruited and a Terms of Reference will be established. The PFA`s along with patient and family advisors will be instrumental in developing the current Quality Improvement Plan (QIP).

7.3 ADM 14, Parking Rules and Regulations DRAFT

The draft document is in response to an expression of frustration over lack of parking for patient/visitors. Reviewed by Directors and amendment made to document.

Moved by: M. Kusick

Seconded by: E. Rutherford

"That the document ADM 14, Parking Rules and Regulations, be accepted as amended."

7.4 BRD 02, Board Communications

No revisions to document. For review only.

Moved by: E. Rutherford

Seconded by: M. Kusick

"That the document BRD 02, Board Communications be accepted as presented."

8.0 FOR INFORMATION

8.1 Accessibility Multi Year Plan/Progress Report

A compliance report was submitted to the province's Accessibility website. Staff education has been provided.

8.2 Ministry of Health Memo regarding Legislation and Hospital Name Changes

8.3 Appointment of New President and CEO of TBRHSC

8.4 Patients First

This discussion paper is a proposal to strengthen patient centred health care in Ontario. Directors were encouraged to review the document. In the near future, it is expected that an Advisory Council will tour the region for feedback.

9.0 DATE OF NEXT MEETING

Monday, February 29, 2016 @ 5:30 pm

10.0 IN CAMERA

Moved by: M. Kusick

Seconded by: E. Rutherford

"That the Board of Directors moves to in camera at 7:50 pm."

11.0 ADJOURNED

8:08 PM