

**Nipigon District Memorial Hospital
Annual General Meeting
June 30, 2014**

PRESENT K. Pristanski (Vice Chair), J. Pothof, L. Harbinson, E. Rutherford, M. Kusick, Dr. John Jackson Hughes (Chief of Staff), Carl White (Chief Executive Officer), D. Hill (Chief Financial Officer), Sonja Stephenson (Chief Nursing Officer), J. Jean (Recorder)

REGRETS J. Lasook

1. CALL TO ORDER

K. Pristanski, Vice Chair, called the Annual Meeting of the Board of Directors of the Nipigon District Memorial Hospital to order on June 30th, 2014 at 7:00 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as presented.

Motion #1

Moved by E. Rutherford, seconded by J. Pothof THAT the agenda of the June 30th, 2014 Annual Meeting of the members of the corporation be approved.

In favor - 5 Opposed - 0 Abstention – 0 Carried.

3. REVIEW / APPROVAL OF MINUTES JUNE 24th, 2013 ANNUAL GENERAL MEETING

The minutes of the June 24th, 2013 Annual Meeting of the Nipigon District Memorial Hospital were provided to the members of the Board.

Motion #2

Moved by L. Harbinson, seconded by E. Rutherford THAT the minutes of the June 24th 2013 Annual Meeting of the members of the corporation be approved as presented.

In favor - 5 Opposed - 0 Abstention – 0 Carried.

J. Pothof requested that the Directors receive the AGM package one week prior to the meeting. This request will be taken into consideration when preparing for the June 2015 AGM.

4. PRESENTATION OF ANNUAL REPORTS

4.1 Board Vice Chair, Kal Pristanski / Chief Executive Officer, Carl White

Nipigon District Memorial Hospital (NDMH) continues to provide a wide range of services to the people in our District. This includes the communities of Beardmore, Dorion, Red Rock, Hurkett, Rocky Bay and Lake Helen Reserves.

We continue to discuss our budget with the Local Integration Network (LHIN) and they acknowledge that we have a structural deficit. Our costs compare favourably to other hospitals our size, our revenue does not. There is a funding reallocation committee at the LHIN which has a mandate to equalize budgets for small hospitals. The work to date indicates that NDMH would receive additional LHIN funding.

This past year we received one time funding from the LHIN of \$229,634. This resulted in us having a surplus of \$77,138 which compares favourably to our projected deficit of \$271,174.

Our staff submitted additional information to Accreditation Canada related to medication management and our status was upgraded to Accreditation with Commendation. This is a clear indication that our organization compares favourably to national standards which have an emphasis on patient safety and quality of care.

We are committed the concept of a Health Care Hub which helps all providers focus on good care and seamless transfers within our community. With our community partners we are constantly working on delivering the right services as close to home as possible. Challenges are around engaging organizations that are not funded by then LHIN.

We welcomed Omer Belisle as a new Board member representing First Nations. He brings a good perspective to our meetings.

We have participated in Governance to Governance sessions with the LHIN. Our Board is well aware of the need for integrated health care systems.

Thank you to Board members, volunteers and staff for their dedication in serving our communities.

4.2 Chief of Staff, Dr. John F. Jackson Hughes

I am pleased to report to you that the Medical staff of the Nipigon District Memorial Hospital has had another very busy and productive year.

This year again has shown further Medical staffing changes with the Family Health Team. Dr. Dave Janhunen left, but is now returning to compliment our Medical staff full time. Dr. Mike Long, who has been with us for the last year, is departing in the Fall of 2014 to enter part of a practice in Thunder Bay. Dr. Paul Warbeck is also expected to relocate to British Columbia, possibly returning to Nipigon as a Locum on a regular basis. The Medical staff has welcomed Dr. Ravi Dhaliwal to our permanent staff and, of course, Dr. Rebecca Bond has returned as a summer Locum coming to us from May to October and hopefully this will continue to be the case next year.

Many projects progress and continue to expand and are being actively worked on

through the Family Health Team including dietary counselling, diabetes education, smoking cessation, addiction therapy, etc. As well, interactions continue with the local Community Care Access Centre staff and the Public Health Unit at the Hospital. The Medical staff remains committed to all aspects of patient care at the Hospital and in the surrounding communities. In addition, we continue to provide health care services to Rocky Bay, Pays Plat, Beardmore and the Nip-Rock District High School with the help of our Nurse Practitioners, Sue Powell and Brenda Goodman.

Our involvement with the Northern Ontario School of Medicine remains ongoing and we provide education opportunities for their medical residents and medical students.

As preceptors of NOSM students, the Medical staff receives financial awards that are devoted to annual education bursaries for high school, college and university students aspiring to health related careers. In addition, the Medical staff makes a regular contribution to the local Hike for Health.

We have benefited from the close proximity to the Thunder Bay Regional Health Sciences Centre and certainly have made very good use of their advanced cardiac and angiography interventions.

The use of the Electronic Medical Record (EMR) in combination with Meditech has enabled us to further improve the quality of our care, improve the accuracy of our diagnoses and health outcomes, and improve the coordination of care.

The Medical staff and I are dedicated to delivering quality health care to the communities we serve. We look forward to further developments that close the gaps for flawless patient care.

On behalf of the Medical staff and myself, I would like to take this opportunity to thank the Board members, nursing staff, paramedical staff and support staff for the opportunity to have worked with you this past year.

4.3 Chief Financial Officer, Dan Hill

Nipigon Hospital ended the year financially with a total surplus of \$77,138 (2012/13 – deficit of \$65,151). This was encouraging as the Hospital submitted a deficit budget to the Local Health Integration Network (LHIN) of \$271,174. The deficit assumed a funding freeze and an increase in labour and supply costs.

Fortunately, the NDMH received a 1% increase in base funding and was also the recipient of one time operating pressure funding from the LHIN which helped contribute to the positive financial result.

Unfortunately, the financial pressures that existed last year continue to persist. The LHIN has agreed that the financial pressures are due to underfunding rather than

poor operating performance. However, we are continually reminded that there is no new money in the system which means that potential funding increases must come from funding decreases to other healthcare providers. To that end, the LHIN continues to review small hospitals within its jurisdiction in attempt to rebalance funding among these facilities. This process has been delayed several times. It is possible that no additional funding will be received in this current fiscal year of 2014/15. The NDMH will continue to make prudent financial decisions to ensure sustainability and advocate for funding equality.

Funding pressures include:

- Potential funding freeze
- Union settlements
- General price inflation in supplies and services
- Large number of infrastructure and equipment needs due to the age of the facility

Relief is anticipated from the following:

- Energy savings due to the recent energy retrofit
- Decrease in supply costs from involvement with Northwest Supply Chain

Please refer table below for a summary of financial, statistical and patient activity results for the 2013/14 fiscal year.

SELECT FINANCIAL AND ACTIVITY INDICATORS	2013/14	2012/13
Financial Activity		
Total Revenue (All Funds)	8,541,060	8,207,193
Total Expenses (All Funds)	8,463,922	8,272,344
Surplus (Deficit) (All Funds)	77,138	(65,151)
Total Margin (All Funds)	0.01	(0.01)
Operating Surplus (Deficit)	159,543	(15,077)
Budgeted Operating (Deficit)	(271,174)	(123,970)
Current Ratio	1.01	0.88
Working Capital	16,900	(259,961)
Inpatient Cost Per Patient Day	273	269
Inpatient Food Expense Per Day	35	35
Patient Activity		
Acute Patient Days	2,369	2,118
Alternate Level of Care (ALC) Days	1,420	1,544
Acute % Occupancy	69%	62%
Long Term Care/ Chronic Care Patient Days	7,703	7,822
Long Term Care/ Chronic Care % Occupancy	96%	97%

Emergency Visits	5,751	5,870
Physiotherapy Attendance Days	4,532	3,925
Lab Tests Performed	306,858	280,818
Diagnostic Imaging Performed	4,144	4,728
Staff Activity		
Full Time Equivalent (All Funds)	73	71
% Paid Sick Time of Full Time Hours	5.50%	4.70%
% Paid Overtime of All Hours	2.00%	1.20%
Average Hourly Rate with Benefits	41	40

4.4 Presentation of Audited Financial Statement

D. Hill encouraged questions from the membership regarding the audited financial statement. No concerns were voiced.

Motion #3

Moved by J. Pothof, seconded by M. Kusick THAT the membership approves the 2013-14 audited financial statements.

In favor - 5 Opposed - 0 Abstention – 0 Carried.

5. APPOINTMENT OF AUDITORS FOR 2014-15 FISCAL YEAR

Motion #4

Moved by L. Harbinson, seconded E. Rutherford THAT the membership appoints Grant Thornton Chartered Accountants LLP as auditors for the 2014-15 fiscal year.

In favor - 5 Opposed - 0 Abstention – 0 Carried.

6. BY LAW AMENDMENTS

At the Board Meeting of May 28, 2014 the following changes to the By-Laws were recommended for approval at the Annual General Meeting of June 30, 2014.

Existing By-Law Article

Suggested Change

Article 6.1

Six (6) members present at an Annual or Special Meeting of the Members of the Corporation shall constitute a quorum.

A quorum shall consist of 50% + 1 of the voting membership.

Article 13.1

A quorum of the Board will consist of 50% plus one of the members entitled to vote.

A quorum shall consist of 50% + 1 of the active voting membership.

Article 14.4

A quorum of a Special meeting of the

A quorum shall consist of 50% + 1 of the

Board shall be six (6) members entitled voting membership.
to vote.

Motion #5

Moved by J. Pothof, seconded by M. Kusick THAT the membership approves the changes to the By-Laws as presented.

In favor - 5 Opposed - 0 Abstention – 0 Carried.

7. NOMINATION AND ELECTION OF DIRECTORS

C. White identified the following Directors eligible for re election for a two year term.

- Maureen Kusick, At Large
- Tracey Lasook, First Nations
- Johan Pothof, Township of Nipigon
- Eric Rutherford, Greenstone/Beardmore Ward

All four Directors confirmed that they are interested in re election.

Motion #6

Moved by J. Pothof, seconded by L. Harbinson THAT Directors M. Kusick, T.Lasook, J. Pothof and E. Rutherford be reappointed for a two year term.

In favor - 5 Opposed - 0 Abstention – 0 Carried.

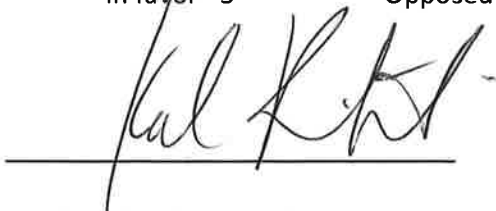
J. Lasook has completed ten years of service as a Director and was acknowledged for her dedication and contributions.

8. ADJOURNMENT

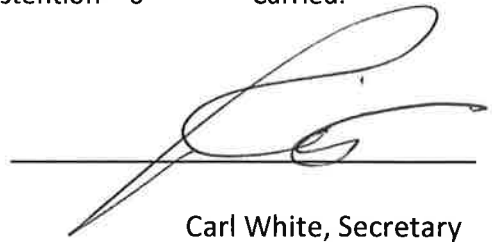
Motion #7

Moved by L. Harbinson, seconded by E. Rutherford THAT the Annual Meeting of the Board of Directors of the Nipigon District Memorial Hospital be adjourned at 7:13 pm.

In favor - 5 Opposed - 0 Abstention – 0 Carried.



Kal Pristanski, Board Vice Chair



Carl White, Secretary