

Nipigon District Memorial Hospital  
Regular Board Meeting

**Monday, March 28, 2016**

**PRESENT** K. Pristanski (Chair), E. Rutherford (Vice Chair), M. Kusick, J. Pothof, E. Hill,  
E. Wawia, Dr. Rhonda Crocker Ellacott\*, Dot Allen\* (CNO),  
Dr. Ravinder Dhaliwal\* (COS) via teleconference, Judy Jean (Recorder)

**OTHER** Dan Hill (CFO) via teleconference

**INTRODUCTIONS**

K. Pristanski introduced and welcomed Dot Allen as Chief Nursing Officer/Director, Patient Services and Edward Wawia as Board Director.

**PRESENTATION**

D. Allen provided a presentation on the DRAFT Quality Improvement Plan prepared for submission to Health Quality Ontario. Priorities for 2016/17 were identified and the specifics of the plan were reviewed.

**1.0 CALL TO ORDER**

K. Pristanski called the meeting to order at 6:15 pm.

**2.0 PATIENT STORY**

D. Allen shared a patient story.

**3.0**

**3.1 QUORUM**

Achieved.

**3.2 CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**3.3 APPROVAL OF AGENDA**

Moved by: E. Hill

Seconded by: M. Kusick

*"That the Agenda be approved as circulated."*

**4.0 CONSENT AGENDA**

Moved by: E. Wawia

Seconded by: J. Pothof

*"That the Board of Directors approves the Consent Agenda as amended."*

## **5.0 REPORTS AND DISCUSSIONS**

### **5.1 Report from President and CEO**

Dr. Crocker Ellacott, President and CEO reported on the following:

- Early Adopter Integration – Site Engagement
- Advancing our IT/Communications through Integration
- Hospital Annual Planning Submission (HAPS)
- Lease Agreements
- Accreditation
- Regional Pharmacy

General discussion took place.

Moved by: M. Kusick

Seconded by: E. Rutherford

*“That the President and CEO report of March 2016 be accepted as presented.”*

### **5.2 Chief of Staff**

No report.

## **6.0 BUSINESS MATTERS**

### **6.1 Quality Improvement Plan Approval**

D. Allen explained that education on the QIP has been provided to the Residents’ Council and Department Heads. Input has been requested from the physician group.

Moved by: J. Pothof

Seconded by: Edward Wawia

*“That the 2016/17 Quality Improvement Plan be accepted as presented.”*

### **6.3 Bad Debts**

D. Hill reviewed the bad debts for 2015/16.

Moved by: M. Kusick

Seconded by: E. Hill

*“That the Board of Directors approves the write off of bad debts totaling \$5,736.01 for the fiscal year 2015/16, as presented.”*

### **6.4 Briefing Note, Parking**

D. Hill provided information on the additional parking and signage planned for. He stated that the Parking plan conforms with Accessibility requirements and will provide a greater number of handicap parking spaces than what are currently available.

**6.5 Board Terms**

K. Pristanski reviewed. E. Rutherford's ten year term will reach its completion in June 2016. J. Pothof, M. Kusick, E. Hill and E. Wawia are eligible for re elected at the June 2016 annual general meeting.

**7.0 FOR INFORMATION**

**7.1** K. Pristanski informed the Directors that an expression of interest in Board membership has been made and an application to the Board has been provided.

**8.0 BOARD MEMBER COMMENTS**

None.

**10.0 DATE OF NEXT MEETING**

Monday, April 25, 2016 @ 5:30 pm

**11.0 ADJOURNED**

7:20 PM