



**Regular Board Meeting
May 25, 2020**

<u>PRESENT</u>	N. Gladun, Vice Chair D. Murray, President & CEO S. Jean, Executive Director FHT/Community Services	R. Beatty, Director J. Foulds, Director E. Wawia Dr. R. Dhaliwal, COS	C. Covino, CNE/COO L. Haskell, CFO E. Rutherford J. Jean, Recorder
<u>REGRETS</u>	K. Pristanski G. Mackenzie	Dr. D. Scott, FHT Lead	Dr. R. Foulds, President, Medical Staff

Due to the continued restrictions as a result of the COVID-19 pandemic, Board members attended the meeting via videoconference / teleconference.

Each Board member received a copy of the presentation via email in advance of the meeting.

PRESENTATION

C. Covino provided the Board with the architect's Main Floor Plan for Long Term Care to support the application for the Long Term Care Home Beds application.

C. Covino shared some of the possibilities that the renovation would bring for the entire facility.

1.0 CALL TO ORDER

N. Gladun called the meeting to order 11:21 at am.

2.0 PATIENT STORY

L. Berube, Activity Coordinator shared her efforts to ensure that the residents remain connected to their loved ones in light of the pandemic.

Vestibule visits (where family sits between the main entrance doors and visits with their resident on the other side of the glass within the main foyer), window visits, face time and videoconferencing visits are all being utilized. On Mother's Day, 9 face time visits were prearranged and took place.

The Board acknowledged Laurie's efforts and commitment to the residents.

3.0 QUORUM

3.1 2/5 of voting members. Achieved.

3.2 CONFLICT OF INTEREST

There were no declarations of conflict of interest.

3.3 APPROVAL OF AGENDA

MOTION #1

Moved by - J. Foulds

Seconded by - R. Beatty

"That the agenda be accepted as presented." Carried.

4.0 MEETING MINUTES

4.1 Board

The minutes of the February 20, 2020 Board meeting were reviewed.

MOTION #2

Moved by - E. Wawia

Seconded by - J. Foulds

"That the Board meeting minutes of February 20, 2020 be accepted as amended." Carried.

4.2 Board

The minutes of the April 27, 2020 Board meeting were reviewed.

MOTION #3

Moved by - E. Rutherford

Seconded by - R. Beatty

"That the Board meeting minutes of April 27, 2020 be accepted as presented." Carried.

4.3 Medical Advisory Committee (MAC)

The minutes of the March 11, 2020 MAC meeting were reviewed.

MOTION #4

Moved by - J. Foulds

Seconded by - R. Beatty

"That the Medical Advisory Committee meeting minutes of March 11, 2020 be accepted as presented." Carried.

4.4 Medical Advisory Committee (MAC)

The minutes of the April 8, 2020 MAC meeting were reviewed.

MOTION #5

Moved by - E. Rutherford

Seconded by - E. Wawia

"That the Medical Advisory Committee meeting minutes of April 8, 2020 be accepted as presented." Carried.

Medical Advisory Committee (MAC)

The minutes of the May 13, 2020 MAC meeting were reviewed.

MOTION #6

Moved by - J. Foulds

Seconded by - E. Rutherford

"That the Medical Advisory Committee meeting minutes of May 13, 2020 be accepted as presented." Carried.

5.0 GENERATIVE

5.1 Senior Management Report

C. Covino provided a report to the Board on the following:

- Ministry of Health and Long Term Care weekly meetings
- Quality Improvement Plan 2020/21
- Renovations - Lab, Safe Room
- Hospital Infrastructure Renewal Funding (HIRF)
- Business Continuity
- Nursing Education
- RNAO Best Practice Spotlight Organization
- Additional Funding
- Audit
- Pandemic Pay
- Beardmore Regional Health Centre
- H-SAA further extension to 2021
- Outpatient Labs

E. Rutherford expressed gratitude to L. Haskell for securing the Beardmore Health Centre's surplus monies for the purchase of new equipment and small facility renovations.

MOTION #7

Moved by - E. Wawia

Seconded by - R. Beatty

"That the Senior Management report of May 2020 be accepted as presented." Carried.

5.2 Nipigon District Family Health Team Executive Director Report

S. Jean provided a report to the Board on the following:

- COVID-19 Pandemic Assessment Centre
- Recruitment
- Quality Initiatives
- Regional Discharge Protocol

MOTION #8

Moved by - J. Foulds

Seconded by - E. Rutherford

"That the NDFHT Executive Director report of May 2020 be accepted as presented." Carried.

5.3 Chief of Staff

On behalf of the physicians, Dr. R. Dhaliwal expressed appreciation for the improved IT Connectivity.

The Chief of Staff report included the following:

- Computer connections between the Clinic and Hospital are working well
- Recruitment
- Ease of access to TBRHSC during pandemic
- Intubation mannequin

MOTION #9

Moved by - E. Rutherford

Seconded by - E. Wawia

"That the Chief of Staff report of May 2020 be accepted as presented." Carried.

5.4 BRD 04, Roles and Responsibilities

N. Gladun reviewed the policy to support the Governance Model presentation provided at the February 2020 meeting. Directors have reviewed the documentation and felt it prudent to add it to the Board's policy/procedure portfolio.

MOTION #10

Moved by - J. Foulds

Seconded by - R. Beatty

"That BRD 04, Board Roles and Responsibilities be accepted as presented." Carried.

6.0 STRATEGIC

6.1 NDMH Finance, Q3

L. Haskell provided the Disbursements for Q4. Summary by Department for Q4 was also provided and reviewed.

6.2 NDFHT Finance, Q4

L. Haskell provided the Disbursements for Q4. Departmental Budget Summaries for the FHT, Diabetes Education Program and Opioid Addiction Treatment Services Program were also provided and reviewed.

6.3 SAA Amending Agreements

L. Haskell advised that in light of the COVID-19 outbreak, the LHIN has given notice that the LHIN will amend our H-SAA and M-SAA until March 31, 2021.

6.4 Performance Based Compensation

C. Covino stated that the two indicators selected for performance compensation for the 2019/20 Quality Improvement Plan 1) Patient involvement, as much as they want to be, in decisions about their care, and 2) increased reporting of workplace violence incidents have

been met.

MOTION #11

Moved by - E. Rutherford

Seconded by - J. Foulds

“That the Board of Directors acknowledges that the targets related to the Quality Improvement Plan of 2019/20 have been achieved at 98%, and that disbursement of funds held back shall be returned to the Chief Executive Officer and Chief of Staff at 2%.” Carried.

6.5 NDMH Quality Improvement Plan, Q4

C. Covino reviewed. Achievements for the year were discussed.

6.6 NDFHT Quality Improvement Plan, Q4

S. Jean reviewed. Achievements for the year were discussed.

6.7 NDMH Scorecard, Q4

C. Covino reviewed the scorecard.

6.8 Individual Director Self Assessment

N. Gladun reviewed the results of the 2020 Individual Director Self Assessment. The tool will be used to utilized to develop ongoing educational opportunities for the Board members.

Thus far, as a result of the individual director input from self assessments, N. Gladun has agreed to a position on the Quality Committee, E. Wawia offered his assistance and recommended fundraising opportunities (which the Senior Team initiated), and R. Beatty has agreed to participate in the Quality Initiative for Workplace Violence Prevention.

6.9 By Law No. 2 Review

Existing By Law Article

Suggested Change

Article 5
Board Meetings

5.3 Telephone Meetings

If all of the Directors present at or participating in the meeting consent, a Board meeting or a Board committee meeting may be held by such telephone, electronic or other communication facilities that permit all persons participating in the meeting to communicate with each other simultaneously and instantaneously, and a Director or a Board committee member participating in the meeting by those means is deemed to be present at the meeting

5.3 Telephone Virtual Meetings

If all of the Directors present at or participating in the meeting consent, a Board meeting or a Board Committee meeting may be held **virtually by telephone, secure electronic solution** or other communication facilities that permit all persons participating in the meeting to communicate with each other simultaneously and instantaneously, and a Director or a Board committee member participating in the meeting by those means is deemed to be present at the meeting.

Article 15

Matters Required by the Public Hospitals Act

15.2 Fiscal Advisory Committee

The Chief Executive Officer shall appoint the members of the fiscal advisory committee.

15.2 Fiscal Advisory Committee

The Board shall establish a Fiscal Advisory Committee comprised of, (a) the administrator; (b) if there is a dental staff, only one person representing both the medical staff and the dental staff; (c) if there is no dental staff, one person representing the medical staff; (d) the chief nursing executive or another person representing nurses who are managers; (e) one person representing staff nurses; and (f) such other persons as are elected or appointed in accordance with the by-laws of the hospital.

The Fiscal Advisory Committee shall make recommendations to the board with respect to the operation, use and staffing of the hospital.

The chair of the Fiscal Advisory Committee shall be the administrator or a person designated by the administrator.

6.10 Board Terms

N. Gladun requested that R. Beatty consider his commitment to a 3 year term to the Board as he will be up for re election at the June AGM.

N. Gladun will contact G. Mackenzie to learn of his intentions as well as he also is up for re election at the June AGM.

6.11 TBRHSC Mental Health and ER Department Clinical Visits

C. Covino advised that the physicians concur that the best experiences for nursing staff would be for TBRHSC staff to visit NDMH for education.

7.0 FOR INFORMATION

7.1 Meeting Effectiveness Results, Feb 2020

100% Director satisfaction achieved.

**7.2 IN CAMERA
MOTION #9**

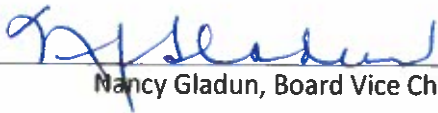
Moved by - J. Foulds
Seconded by - R. Beatty

"That the Board of Directors moves to In Camera at 12:25 pm." Carried.

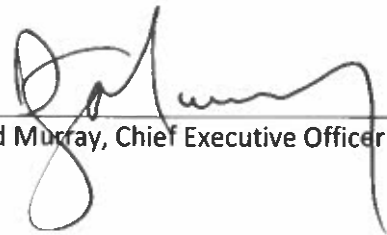
DATE OF NEXT MEETING - TBA

ADJOURNED - 12:49 pm

MEETING EVALUATIONS TO BE EMAILED TO DIRECTORS



Nancy Gladun, Board Vice Chair



David Murray, Chief Executive Officer