



Board of Director's Meeting

Tuesday October 29, 2024

Attendance

Membership				Membership			
	O	T/E	A		O	T/E	A
Jay Lucas, Chair		x		Shannon Cormier, CEO	x		
Deana Renaud, Director	x			Lauren Gilbert, CFO	x		
Terri Elliott, Director	x			Kyle Lemieux, CNE	x		
Ashley Davis, Director	x			Dr. Ravi Dhaliwal, Chief of Staff			x
Suzanne Lynch, Director	x			Dr. Jon Scully Pres. Prof. Staff			x
VACANCY				Judy Jean, Interim EA	x		
VACANCY							

O = On-site , T/E = Telephonic/Electronic , A: = Absent

1.0	<p>CALL TO ORDER A. Davis, Vice Chair called the meeting to order at 4:44 pm and shared a land acknowledgement.</p>
1.1	<p>Quorum Quorum was attained.</p>
1.2	<p>Conflict of Interest None.</p>
1.3	<p>Approval of Agenda The following motions were added to the agenda:</p> <p>5.1 - Board Retreat (Strategic Planning Framework) to be included as part of CEO Report 5.6 - Fundraising</p> <p>Moved by - D. Renaud Seconded by - S. Lynch Opposed - None</p> <p><i>"That the agenda for the October 29 2024 Board Meeting be accepted as amended."</i> Carried.</p>
2.0	<p>PRESENTATION / EDUCATION</p>
2.1	<p>Board Governance and Leadership Course S. Cormier confirmed that all Directors are able to successfully activate and log in to their AdvantAge learning platforms. S. Cormier reviewed the proposed the training schedule as provided in the meeting package. Directors agreed to the schedule.</p> <p>Directors will complete an Introduction to the LTC Environment prior to the November 26th, 2024 Board meeting.</p>

	<p>On November 7th, a Live Coffee House event will take place on the learning platform from 1:00 to 2:00 pm and be archived for future review.</p>
3.0	AGENDA MATTERS
3.1	<p>Board Meeting Minutes - Sep 24, 2024 Meeting Minutes</p> <p>Moved by - D. Renaud Seconded by - T. Elliott Opposed - None</p> <p><i>"That the Board meeting minutes of Sep 24, 2024 be accepted as presented."</i> Carried.</p>
3.2	<p>Special Board Meeting Minutes - Oct 8, 2024 Special Meeting Minutes</p> <p>Moved by - D. Renaud Seconded by - T. Elliott Opposed - None</p> <p><i>"That the Special Board meeting minutes of Oct 8, 2024 be accepted as amended."</i> Carried.</p>
4.0	STANDING AGENDA ITEMS
4.1	<p>Staff / Service Highlights</p> <p>S. Cormier shared that JP Jackson Hughes has successfully completed his extended class registered nurse education, and has been hired as a full-time nurse practitioner for Nipigon Hospital. Congratulations JP!</p> <p>The Dietary Department continues to work tirelessly to support the long-term care residents and their families. This Thanksgiving they hosted a dinner for residents and their families and were faced with a significant electrical failure that immobilizing the electrical equipment in the washing area. The Dietary Team really came together, got creative, worked collaboratively and got the full Thanksgiving Meal out to all patients, residents, their family, loved ones, and visitors. Kudos and gratitude to our Dietary team for all they do each and every day.</p>
4.2	<p>Ontario Health Team Update</p> <p>S. Cormier continues to keep the Board informed about her involvement with Noojmawing Sookatagaing Ontario Health Team (seats at the leadership, mental health and addictions, and collaborative tables). Their Key Messages report of October 3, 2024 was provided.</p> <p>Most recently, S. Cormier is pleased to announce that the OHT has made a significant contribution towards the Hospital's upcoming echocardiogram service.</p>

5.0	MATTERS FOR DISCUSSION
5.1	<p>Report from the Chief Executive Officer The following Q2 reporting was provided and reviewed. Discussion followed.</p> <p>S. Cormier provided an update on the Hospital’s current projects and discussion followed.</p> <ul style="list-style-type: none"> • Echocardiogram Clinic • HIRF Funding (Roof Project) • Red Rock Building • Employee Family Assistance Program Change • Board Policies and Procedures • Indigenous Grandmother’s Advisory Council • Wellness Fair • French Language Services • Leadership Team Development • Human Resources Generalist • Meet and Greet for new family physicians <p>Q2 Operational, Occupational Health & Wellness, and Workplace Violence data was provided from July 1 to Sep 30, 2024.</p> <p>S. Cormier advised that, beginning in Q3 (Oct 1st) overtime will be tracked and reported on.</p> <p>S. Cormier would like to proceed with the Board Retreat and the Strategic Planning Framework. Directors will be provided with optional dates for late November or early December.</p>
5.2	<p>LTC Expansion Briefing Note S. Cormier reviewed the briefing note and sought direction from the Directors on the pressing decision to the approval and sign off to proceed with Phase 2 working drawings with the architect. As we have not yet received the results of the recent ground testing, further costs remain undetermined. Understanding the risks of moving ahead with signing off of the architect’s Phase 2 drawings, the Directors made the following motion:</p> <p>Moved by - J. Lucas Seconded by - D. Renaud Opposed - None</p> <p><i>“That Board of Directors supports the moving forward with the consulting service changes with Architect Firm A49 in the amount of \$552.070 with the understanding that this is the total amount, and that should the project cease, Nipigon Hospital would not be required to complete the total amount.”</i> Carried.</p>
5.3	<p>Report from the Chief Nursing Executive K. Lemieux provided the following Q2 report:</p> <ul style="list-style-type: none"> • Urgent Care • Staffing

	<ul style="list-style-type: none"> • Quality Improvement Update • Policy Manual Project <p>The following Q2 reporting was provided and reviewed. Discussion followed.</p> <p>Q2 - Quality Improvement Dashboard</p> <ul style="list-style-type: none"> • Patient/Resident occurrences of Critical Incidents, Falls and Medication Errors • Employee incidents of workplace violence experienced on Acute, ER, LTC and Other. • ER Wait Times • Satisfaction Survey results (Inpatient Discharge) <p>K. Lemieux shared a patient story of a recent admission to the Palliative Room. The story emphasized the high level of hospice care and empathy shown by staff.</p>
5.4	<p>Report from the Chief Financial Officer</p> <p>L. Gilbert provided a briefing note identifying the Hospital’s current cash position, financial pressures and Management’s efforts towards costs savings.</p> <p>The following Q2 reporting was provided and reviewed. Discussion followed.</p> <p>Q2 - Statement of Financial Position Q2 - Summary by Department Q2 - Summary of Operations</p>
5.5	<p>Report from the Chief of Staff</p> <p>Medical Advisory Meeting minutes of October 9, 2024 were included in the meeting package.</p>
<p>S. Lynch excused herself from the remainder of the meeting at 6:13 pm.</p>	
5.6	<p>Fundraising</p> <p>S. Cormier shared that the Hospital is required to raise 10% of the cost of the LTC build. The Board supports the contracting of a fundraiser to develop fundraising strategies.</p>
6.0	<p>IN CAMERA (CLOSED SESSION)</p> <p>Moved by - D. Renaud Seconded by - J. Lucas Opposed - None</p> <p><i>“That the Board of Directors moves to its In Camera meeting at 6:30 pm.” Carried.</i></p> <p>The Board adjourned its In Camera meeting at 6:46 pm, and returned to its Regular meeting.</p>
7.0	<p>RESUME REGULAR MEETING</p> <p>Report from Closed Session</p> <p>A. Davis provided a summary of the In-Camera meeting.</p> <ul style="list-style-type: none"> • In Camera Meeting Minutes of Sep 24, 2024 • Credentialing

- Executive Compensation

8.0 ADJOURNMENT

Moved by - T. Elliott

Seconded by - D. Renaud

Opposed - None

"That the Board of Directors moves to adjourn its meeting at 6:46 pm." Carried.



Ashley Davis
Board Vice Chair



Shannon Cormier,
Chief Executive Officer