



Board of Director's Meeting

Tuesday, Jan 30, 2024 @ 4:30 pm

Attendance

Membership	O	T	V	R	A
Jay Lucas, Chair	x				
Deana Renaud, Director	x				
Gord Muir, Director			x		
Marcus Hardy, Director				x	
Terri Elliott	x				
Vacancy					
Vacancy					

Non-Voting Membership	O	T	V	R	A
Shannon Cormier, CEO	x				
Dino Armenti, Interim CFO			x		
Kyle Lemieux, CNE	x				
Dr. Ravi Dhaliwal, Chief of Staff	x				
Dr. Jonathon Scully, Pres. Prof. Staff					x
Judy Jean, Interim EA/Bd Liaison	x				

O: On-site / T: Telecon. / V: Videocon. / R: Regrets / A: Absent

1.1	<p>CALL TO ORDER J. Lucas called the meeting to order at 4:50 pm with a land acknowledgement. Douglas Mangoff, Facilities Manager was welcomed to the meeting.</p>
1.2	<p>Quorum Quorum was attained.</p>
1.3	<p>Conflict of Interest None.</p>
1.4	<p>Approval of Agenda Moved by - D. Renaud Seconded by - T. Elliott Opposed - None</p> <p><i>"That the agenda for the Jan 30, 2024 Board Meeting be accepted as presented."</i> Carried.</p>
2.0	<p>CONSENT AGENDA MATTERS</p>
2.1	<p>Board Meeting Minutes - Nov 28, 2023 Moved by - T. Elliott Seconded by - D. Renaud Opposed – None</p> <p><i>"That the Board meeting minutes of Nov 28, 2023 be accepted as presented."</i> Carried.</p>
2.2	<p>Medical Advisory Committee (MAC) Meeting Minutes - Dec 13, 2023 Moved by - T. Elliott Seconded by - D. Renaud Opposed - None</p>

"That the MAC meeting minutes of Dec 13, 2023 be accepted as presented." Carried.

2.3 Medical Advisory Committee (MAC) Meeting Minutes – Jan 10, 2024

MAC meeting minutes for Jan 10, 2024 were deferred as they have not yet been approved by the Committee.

3.0 NEW BUSINESS

3.1 Regional Services Council Representative

J. Lucas has agreed to replace outgoing Chair Nancy Gladun as NDMH representative at the Regional Services Council.

3.2 Board Recruitment

S. Cormier reviewed two additional candidates whom Shannon has recruited for the Board. Applications for Ashley Davis and Suzanne Lynch were provided to J. Lucas for review.

4.0 MATTERS REQUIRING DECISIONS

4.1 Board Director Appointments

J. Lucas confirmed his review of the two applicants noted in 3.2. The value of the candidates and the Board of Directors as a whole support these appointment.

Moved by - T. Elliott

Seconded by - D. Renaud

Opposed - None

4.2 *"That Ashley Davis be appointed to the Board of Directors of Nipigon District Memorial Hospital until the next annual meeting."* Carried.

Moved by - D. Renaud

Seconded by - T. Elliott

Opposed - None

"That Suzanne Lynch be appointed to the Board of Directors of Nipigon District Memorial Hospital until the next annual meeting." Carried.

S. Cormier was acknowledged for her efforts and success in the recruitment of a full Board compliment.

5.0 MATTERS FOR DISCUSSION

5.1 Chief Executive Officer Report

S. Cormier highlighted key points from written report –

- Tim Horton's Holiday Cookie Campaign and Donation of \$1,512.00
- UNIFOR Collective Negotiations
- In House Listening Tour Update
- Shout Out to Staff
- Leaking Roof and Faulty Equipment

- Shared Services and Rental Agreement Reviews and Updates
- Key Priorities for Q4 (Jan, Feb, Mar)
 - Board Orientation, Onboarding and Education
 - Strategic Plan Renewal Process
 - Operational Planning

Moved by - G. Muir

Seconded by - D. Renaud

Opposed - None

“That the CEO report of Nov 29,2023 to Jan 26, 2024 be accepted as presented.” Carried.

5.2 Chief of Staff Report

Dr. Dhaliwal provided the following report –

- Med Student and Resident placements at NDMH
- Locum Coverage, Dr. Fairservice
- CARE Course
- Ultrasound Training (Dr. Dhaliwal, Dr. Labine).

Moved by - G. Muir

Seconded by - D. Renaud

Opposed - None

“That the COS report of Jan 2024 be accepted as presented.” Carried.

5.3 Financial Report, Q3 (Oct, Nov, Dec)

D. Armenti provided and reviewed the Statement of Financial Position and Operations. Financial results to date have been reviewed by the Board.

Discussion followed.

5.4 Long Term Care Inspection Report

K. Lemieux provided information on the work of the LTC Home, in follow up to a site visit in October 2023 where our Skin and Wound Prevention and Management Program was reviewed. Recommendations have been implemented.

5.5 Board Communication Policy

D. Renaud inquired as to a Board Communication Policy. S. Cormier stated that the Board currently makes use of a Media Relations policy that identifies the CEO respond to inquires about operational matters and the Board Chair respond to inquiries about governance matters.

The Board Directors agreed that it would be reasonable to include a Board Communication Policy in its resources. S. Cormier will created a draft for Board review at a future meeting.

5.6 Identifying Education Opportunities

S. Cormier has invited the Ontario Hospital Association to provide a presentation on healthcare governance. While this is being arranged, she invites all Directors to bring forward any suggestions for Board education that they may be interested in.

6.0 IN CAMERA (CLOSED SESSION)

Moved by - D. Renaud
Seconded by - T. Elliott
Opposed - None

"That the Board of Directors moves to its In Camera meeting at 5:34 pm." Carried.

The Board adjourned its In Camera meeting at 6:05 pm, and returned to its Regular meeting.

7.0 RESUME REGULAR MEETING

Report from Closed Session

J. Lucas provided a summary of the In Camera meeting.

- In Camera Meeting Minutes of Nov 28, 2023
- Credentialing
- Future Planning

8.0 ADJOURNMENT

Moved by - T. Elliott
Seconded by – G. Muir
Opposed - None

"That the Board of Directors moves to adjourn its meeting at 6:15 pm." Carried.

FACILITY TOUR

D. Mangoff, Facilities Manager provided a thorough tour of the facility. The tour highlighted the following:

- Oxygen Concentration System
- Fire Safety System
- Nurse Call System
- Centrak System
- Service Departments (Purchasing, Dietary, Laundry, Housekeeping)
- Nursing Departments (Long Term Care, Acute, ER)
- Outpatient Departments (Diagnostic Imaging, Lab, Physio)
- Roof Concerns
- Honeywell
- Lab Heating and Cooling requirements



Jay Lucas, Board Chair



Shannon Cormier, Chief Executive Officer