



*The Mission of Nipigon District Memorial Hospital is to deliver excellence in rural health care with our partners for all residents in our communities.*

## **MEDICAL LAB ASSISTANT**

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**BARGAINING UNIT:** UNIFOR

**SALARY:** As per Collective Agreement

**START DATE:** ASAP

**HOURS OF WORK:** Casual

**POSTING DATE:** June 1, 2020

**CLOSING DATE:**

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Nipigon Hospital is committed to delivering health care in a manner that is consistent with Patient/Resident and Family Centred Care. Applicants are required to have a demonstrated knowledge and understanding and commitment to this philosophy of care.

### **QUALIFICATIONS:**

- Graduate of a Medical Lab Technician Post Secondary Program
- Medical Lab experience an asset
- Proficient in computer applications
- High level of initiative and self direction
- Ability to work with minimal supervision and as part of a collaborative team
- Strong organizational, critical thinking and problem solving skills
- Excellent interpersonal and verbal communication skills
- Excellent attendance record is imperative

### **DUTIES:**

- Under the general supervision of the Lab Manager/Lab Technologist, procures biological samples from inpatients, outpatients and emergency patients
- Load the different Lab instruments with patient samples
- Initiates and completes documentation, distribution and computer entry for internal and referral samples
- Performs general clerical functions (filing, faxing, answering telephone) to assist with general daily operations of the Laboratory department.

**Nipigon Hospital strives to ensure the safety and security of its patients, residents, visitors, employees and assets financial and otherwise. As one tool in the recruitment screening process, all offers of employment to external candidates shall be conditional upon a satisfactory Vulnerable Sector Check to ensure the absence of relevant criminal convictions.**

### **SUBMIT APPLICATION TO:**

Sean Normore, Lab Manager  
Nipigon District Memorial Hospital, Box 37, 125 Hogan Road  
Nipigon, ON P0T 2J0  
Email – [snormore@ndmh.ca](mailto:snormore@ndmh.ca)

We thank all applicants; however only those selected for an interview will be contacted.

Nipigon District Memorial Hospital is an equal opportunity employer. We welcome and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the recruitment and selection process.