

NIPIGON DISTRICT MEMORIAL HOSPITAL
Regular Board Meeting
Monday, November 28, 2016

PRESENT K. Pristanski (Chair), J. Pothof (Vice Chair) N. Gladun, A. O'Connor,
Dr. R Crocker Ellacott, D. Hill (CFO), R. McEwen (Nurse Manager),
Dr. R. Dhaliwal (COS), J. Jean (Recorder)

REGRETS E. Wawia, D. Allen (CNO)

GUEST C. Freitag (TBRHSC - Director, Strategy & Performance Management)

1.0 CALL TO ORDER

1.1 K. Pristanski called the meeting to order at 5:50 pm.

1.2 QUORUM

Achieved.

1.3 CONFLICT OF INTEREST

There were no declarations of conflict of interest.

1.4 APPROVAL OF AGENDA

MOTION #1

Moved by: J. Pothof

Seconded by: A. O'Connor

"That the Agenda be approved as circulated." Carried.

2.0 PATIENT STORY

2.1 D. Hill provided a patient story of a recent event that demonstrated the competence of Business Office staff and our health care partners in response to a behavioural situation. Congratulations to our Business Office staff!

3.0 CONSENT AGENDA

3.1 MOTION #2

Moved by: J. Pothof

Seconded by: N. Gladun

"That the Consent Agenda be approved as circulated." Carried.

4.0 PRESENTATIONS

4.1 Strategic Plan 2020

C. Freitag presented the work completed thus far.

MOTION #3

Moved by: A. O'Connor

Seconded by: N. Gladun

"That the proposed

VISION - "Partnering for a healthier tomorrow"

MISSION - "The Hospital delivers excellence in rural health care with their partners for all residents in our communities"

VALUES - "Patient and Resident Centered, Integrity, Respect, Responsible"

PHILOSOPHY OF CARE - "Patients, residents and families are at the centre of everything we do"

STRATEGIC DIRECTIONS - "1. Patient/Resident Experience: Enhance the patient or resident experience, #2 - People: Invest in our people, #3 Partners: Build seamless transitions and provide integrated care."

be accepted as presented." Carried.

4.2 2017/18 Budget

D. Hill provided an overview of the 2017/18 budget submitted to the LHIN on the 21st of November. The deadline for the final budget is January 31, 2017. The Board will review the final budget prior to submission at its January 2017 meeting.

5.0 REPORTS AND DISCUSSIONS

5.1 Report from President and CEO

Dr. Crocker Ellacott, President and CEO reported on the following:

- Emergency Planning, Township of Nipigon
- Medically Assisted Dying
- Strategic Planning
- Building a Ready and Resilient Health System
- HIRF Update
- Funding for Palliative Care Program Development

MOTION #4

Moved by: N. Gladun

Seconded by: A. O'Connor

"That the President and CEO report of November 2016 be accepted as presented."
Carried.

6.0 BUSINESS MATTERS

6.1 Oxygen Concentrator Purchase

Dr. R. Crocker Ellacott explained that a Request for Quotes (RFQ) has been issued to replace our end of life oxygen system. In addition, the Board discussed the option to purchase an oxygen concentrator as part of the RFQ enabling NDMH to create its own oxygen on site increasing the reliability of oxygen to the patients/residents of NDMH.

MOTION #5

Moved by: N. Gladun

Seconded by: A. O'Connor

"That approval has been granted to proceed with the purchase of an oxygen concentrator on the condition that it can be purchased with surplus HIRF funds."
Carried.

Dr. R. Dhaliwal initiated a discussion on the complex ethical decision involved in delivering oxygen therapy to a long term care resident.

6.2 Quality Committee Meeting Minutes, November 14, 2016
Reviewed.

MOTION #6

Moved by: A. O'Connor

Seconded by: J. Pothof

"That the Quality Committee meeting minutes of November 14, 2016 be accepted as presented." Carried.

6.3 Ethics Policy, ADM 30

Dr. R. Crocker Ellacott reviewed the policy including an ethical decision making framework. Emphasis was placed on the need to use the framework to explore the ethical aspects of a decision and weigh the considerations that will impact the choice of a course of action.

The Decision Making Framework shall be included on the agenda's of all Board, Senior Team, Department Head, and Health & Safety Meetings. In addition, all staff will review the policy and a copy of the decision making framework will be posted in each department.

MOTION #7

Moved by: A. O'Connor

Seconded by: N. Gladun

"That the Ethics Policy, ADM 30 be accepted as presented." Carried

6.4 Fiscal Advisory Committee Terms of Reference
Reviewed.

MOTION #8

Moved by: N. Gladun

Seconded by: A. O'Connor

"That the Fiscal Advisory Committee Terms of Reference be accepted as presented."
Carried.

6.5 Joint Health & Safety Committee Terms of Reference
Reviewed.

MOTION #9

Moved by: J. Pothof

Seconded by: N. Gladun

"That the Joint Health & Safety Committee Terms of Reference be accepted as presented." Carried.

6.6 Accreditation Update/Role of the Board

R. McEwen provided a presentation on the progress made thus far towards to upcoming April 2017 accreditation survey.

The Individual Director Self Assessment Tool from the Governance Centre of Excellence shall be provided to the Board for review at the January 2017 meeting as this is a gap identified by Accreditation Canada.

6.7 Finance, Q2 Report

Reviewed by D. Hill.

6.8 Board Annual Evaluation Results

Reviewed.

6.9 Board Skills Inventory Summary

Reviewed.

7.0 BOARD MEETING EFFECTIVENESS EVALUATION

October 2016 Evaluation Results

Comments

- Good presentation, good direction to take Nipigon Hospital in the future.

November 2016 Board Meeting Effectiveness Evaluation provided, completed and returned.

8.0 FOR INFORMATION

- Thunder Bay Regional Health Research Institute
- 2015/16 Influenza Immunization Rates
- October Board Meeting Evaluation Results

9.0 IN CAMERA

MOTION #10

Moved by: A. O'Connor

Seconded by: N. Gladun

"That the Board of Directors moves to In Camera at 7:21 pm."

10.0 DATE OF NEXT MEETING

Monday, January 23, 2017 @ 5:30 pm

11.0

ADJOURNED - 8:20 pm



K. Pristanski, Board Chair



Dr. R. Crocker Ellacott, Secretary