

Nipigon District Memorial Hospital
Regular Board Meeting

Monday, October 24, 2016

PRESENT K. Pristanski (Chair), J. Pothof (Vice Chair), E. Wawia, N. Gladun, A. O'Connor, Dr. R. Crocker Ellacott*, D. Allen* (CNO), D. Hill (CFO), R. McEwen (Nurse Manager), Dr. R. Dhaliwal (COS), J. Jean (Recorder)

PRESENTATION

K. Pristanski welcomes and thanked J. Bourgoin, CEO of Manitouwadge General Hospital for providing a presentation on the integration journey of Manitouwadge General Hospital. Discussion followed.

1.0 CALL TO ORDER

1.1 K. Pristanski called the meeting to order at 6:15 pm.

1.2 QUORUM

Achieved.

1.3 CONFLICT OF INTEREST

There were no declarations of conflict of interest.

1.4 APPROVAL OF AGENDA

MOTION #1

Moved by: A. O'Connor

Seconded by: N. Gladun

"That the Agenda be approved as circulated." Carried.

2.0 PATIENT STORY

2.1 R. Crocker Ellacott shared a video entitled "*We Are All the Patient Experience*" which demonstrated the significant role that non patient care staff play in quality patient care.

3.0 CONSENT AGENDA

MOTION #2

Moved by: J. Pothof

Seconded by: A. O'Connor

"That the Consent Agenda be approved as circulated." Carried.

4.0 REPORTS AND DISCUSSIONS

4.1 Report from President and CEO

Dr. Crocker Ellacott, President and CEO reported on the following:

- Bill 210/41 – Patients First Act
- Pharmacy Inspection

- Modernization of Ontario's Community Laboratory Sector
- Outpatient Lab Hours
- eMAR
- Ministry of Health and Long Term Care Inspection Report under the Long Term Care Homes Act, 2007
- Executive Compensation Framework Regulation 304/16

MOTION #3

Moved by: N. Gladun

Seconded by: E. Wawia

"That the President and CEO report of October 2016 be accepted as presented."
Carried.

4.2 Chief of Staff

Dr. Dhaliwal discussed upcoming changes to physician staffing.

MOTION #4

Moved by: J. Pothof

Seconded by: A. O'Connor

"That the Chief of Staff report of October 2016 be accepted as presented." Carried.

5.0 BUSINESS MATTERS

5.1 Board Terms of Reference

Reviewed.

MOTION #5

Moved by: N. Gladun

Seconded by: E. Wawia

"That the Board Terms of Reference be accepted as presented." Carried.

5.2 Board Work Plan, 2016/17

Reviewed.

MOTION #6

Moved by: A. O'Connor

Seconded by: J. Pothof

"That the 2016/17 Board Work Plan be accepted as presented." Carried.

5.3 BRD 02, Board Meetings

Further to the September Board meeting, *Robert's Rules of Order* has been cited as our meeting reference. No further revisions required.

MOTION #6

Moved by: E. Wawia

Seconded by: N. Gladun

"That BRD 02, Board Meetings be accepted as presented." Carried.

5.4 ADM 28, Media Relations

Further to the September Board meeting, the roles of the Board Chair and Chief Executive Officer were clarified. No further revisions required.

MOTION #7

Moved by: J. Pothof

Seconded by: A. O'Connor

"That ADM 28, Media Relations be accepted as presented." Carried.

5.5 OHS 01, Health & Safety Statement

Annual review with revision to definitions of workplace violence to include domestic violence, and workplace harassment to include sexual harassment as per new legislation.

MOTION #8

Moved by: N. Gladun

Seconded by: J. Pothof

"That OHS 01, Health & Safety Statement be accepted as presented." Carried.

5.6 OHS 12, Internal Responsibility System

Annual review.

MOTION #9

Moved by: A. O'Connor

Seconded by: N. Gladun

"That OHS 12, Internal Responsibility System be accepted as presented." Carried.

5.7 Quality Committee

K. Pristanski provided a verbal report on the first meeting of the Quality Committee. NDMH is in compliance with all requirements of the Excellent Care for All Act. The minutes will be included in the consent agenda of the November Board meeting.

5.8 Hospital Annual Planning Submission (HAPS)

D. Hill provided an overview of the 2017/18 Budget and Hospital Annual Planning Submission (HAPS) Overview.

The Fiscal Advisory Committee will meet on November 7th and again on November 21st to review and discuss the 2017/18 budget assumptions. The budget preparations will

be presented to the Board at the November meeting. D. Hill will meet with the department heads over the next few weeks to review and justify budgets.

5.9 Multi Sector Service Accountability Agreement (MSAA) , Declaration of Compliance

D. Hill explained that this agreement relates specifically to our Assisted Living Program.

MOTION #10

Moved by: N. Gladun

Seconded by: E. Wawia

"That the Declaration of Compliance for the period April 1, 2016 to September 30, 2016 issued pursuant to the M-SAA effective April 1, 2011 which outlines the Hospital's compliance, be approved as presented." Carried.

6.0 BOARD MEETING EFFECTIVENESS EVALUATION

September 2016 Evaluation Results

- No Comments

October 2016 Board Meeting Effectiveness Evaluation provided, completed and returned.

7.0 FOR INFORMATION

- Health Achieve North
- OHA Backgrounder–Executive Compensation Framework Regulation, September 2016
- OHA Chair's Report–Executive Compensation
- OHA Backgrounder–Bill 41, Patients First Act, 2016
- OHA Primer–Clarifying the Public Hospitals Act Regulation 965, Critical Incident Definition, July 2016
- September 2016 Board Meeting Evaluation Results

8.0 IN CAMERA

Moved by: A. O'Connor

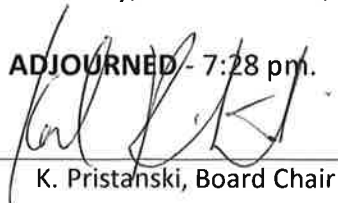
Seconded by: N. Gladun

"That the Board of Directors moves to In Camera at 6:55 pm."

9.0 DATE OF NEXT MEETING

Monday, November 28, 2016

10.0 ADJOURNED - 7:28 pm.


K. Pristanski, Board Chair


Dr. R. Crocker Ellacott, Secretary