



Regular Board Meeting
Monday, October 30, 2017

PRESENT K. Pristanski (Chair), N. Gladun, J. Pothof, E. Wawia, A. O'Connor, E. Rutherford, J. Foulds, Dr. R Crocker Ellacott (CEO), D. Allen (CNE), D. Hill (CFO), J. Garofalo (Interim CFO), R. McEwen (Nurse Manager), Dr. R. Dhaliwal (COS), J. Jean (Recorder)

REGRETS C. Shwetz, (ED FHT), Dr. D. Scott (FHT Physician Lead)

EDUCATION

R. Crocker Ellacott presented "Quality Matters: Realizing the Excellent Care for All Act". This education focused on the Health Quality Ontario's (HQO) Quality Framework and the requirements for the upcoming 2018/19 Quality Improvement Plan.

1.0 CALL TO ORDER

K. Pristanski called the meeting to order at 5:53 pm. Justin Garofalo, Interim CFO was welcomed to the Board.

2.0 PATIENT STORY

J. Jean provided a patient story shared to her by the Health Records Clerk. The Health Records Clerk used her personal resources to reduce the stress of a spouse who was waiting on her husband who had been admitted to the Emergency department.

3.0

3.1 QUORUM

2/5 of voting members. Achieved.

3.2 CONFLICT OF INTEREST

There were no declarations of conflict of interest.

3.3 APPROVAL OF AGENDA

MOTION #1

Moved by - A. O'Connor

Seconded by - E. Rutherford

"That the agenda be accepted as amended." Carried.

4.0 CONSENT AGENDA

MOTION #2

Moved by - J. Foulds

Seconded by - N. Gladun

"That the consent agenda be accepted as amended." Carried.

5.0 REPORTS AND DISCUSSIONS

5.1 Report from the President and CEO

R. Crocker Ellacott, President and CEO reported on the following:

- Curbing/Paving Update
- Best Practice Spotlight Organization, Semi Annual Report
- Northern Rural Lab Service Strategy
- Violence in the Workplace : Strategies and Actions
- Non Violent Crisis Intervention Training (NVCI) Train the Trainer

MOTION #3

Moved by - J. Pothof

Seconded by - A. O'Connor

"That the President and CEO report of October 2017 be accepted as presented." Carried.

6.0 BUSINESS MATTERS

6.1 Signing Authority

R. Crocker Ellacott provided information.

MOTION #5

Moved By - E. Rutherford

Seconded By - E. Wawia

"That based on By Law No. 2, Section 10.2 "to create greater consistency between organizations, signing authority for the NDFHT will be the following: Executive Director of the NDFHT, CEO, CNE, and CFO of NDMH, and Board Chair of the NDMH/NDFHT." Carried.

6.2 Financial Oversight

MOTION #6

Moved By - J. Foulds

Seconded By - N. Gladun

"That given the need for consistency between operations, while recognizing notice periods are required, effective immediately, all financial, payroll and related management matters will be transitioned to NDMH through a management service agreement between NDMH and NDFHT." Carried.

6.3 Policies/Procedures

MOTION #7

Moved By - E. Rutherford

Seconded By - J. Pothof

"That to advance integration and create overall operating consistency and accountability, the NDFHT will adopt the operating policies of NDMH related to Finance, Administration, Human Resources and Occupational Health and Safety." Carried.

6.4 Integration

MOTION #8

Moved By - A. O'Connor

Seconded By - N. Gladun

"Be it resolved that the Nipigon District Memorial Hospital and Nipigon District Family Health Team (NDFHT) - having formed one integrated governance, are requesting the MOHLTC work together with both corporations to support the integration of the NDFHT with the hospital. Specifically, the Nipigon District Memorial Hospital is requesting to be the recipient hospital of the NDFHT versus the current NDFHT organization. Together, the parties are requesting the support, agreement and assistance of the MOHLTC to integrate on April 1, 2018." Carried.

6.5 Q2 (Jul, Aug, Sep) Reporting

Quality Improvement Plan Progress

D. Allen reviewed the progress made, noting that we have achieved all targets at this time.

6.6 Q2 (Jul, Aug, Sep) Reporting

Score Card

D. Allen reviewed and discussion followed.

6.7 Q2 Incident Report Summary

D. Allen reviewed Q2 and provided the data from Q2 2016/17 for comparison.

6.8 Q2 (Jul, Aug, Sep) Reporting

Finance

Disbursements for Jul, Aug and Sep were reviewed and clarifications were provided.

Financial Performance and Variance Analysis was reviewed.

6.9 2018/19 Budget and HAPS/HSAA Update

D. Hill discussed the document. In advance of the deadline, the senior team will identify measures and develop a work plan to ensure a balanced budget.

MOTION #9

Moved By - N. Gladun

Seconded By - J. Pothof

"That the Board of Directors approves a balanced HAPS and budget for 2018/19." Carried

6.10 2018/19 MSAA/CAPS Budget Approval

D. Hill discussed this document and identified it as our funding for the Assisted Living Program. The targets for 2018/19 remain the same as those suggested by the LHIN for 2017/18.

MOTION #10

Moved By - E. Wawia

Seconded By - J. Foulds

"That the Board of Directors approves the 2018/19 CAPS budget which contains the same LHIN suggested targets as 2017/18." Carried.

6.11 BRD 02, Meetings

K. Pristanski explained that the Annual General Meeting guidelines have been removed from this document. No other changes.

MOTION #6

Moved by - A. O'Connor

Seconded by - E. Rutherford

"That BRD 02, Meetings be accepted as amended." Carried.

7.0 FOR INFORMATION

7.1 2017 Minister's Medal Honour Roll Recipient, Individual Champion Category

K. Pristanski extended congratulations to Dr. Rhonda Crocker Ellacott on behalf of the Board of Directors. This acknowledgement from HE Ministry of Health and Long Term Care is in recognition of Rhonda's work as a collaborative, patient/resident and family-centered, innovative and results-oriented leader. Her commitment to patients, residents and families as partners, and continuous quality improvement is unwavering, and she continues to drive innovation and improvements to patient/resident outcomes. Congratulations Rhonda!

7.2 Interim Organizational Chart

R. Crocker Ellacott explained the interim revised organizational chart effective November 1, 2017.

7.3 25th Anniversary, 125 Hogan Road (December 4, 2017)

K. Pristanski led discussion as to how best celebrate the date. It was agreed than an Open House on Monday, December 4th in the afternoon hours with coffee and cake.

7.4 NW LHIN Resignation

L. Kokocinski, CEO of the NW LHIN has announced her retirement effective April 1, 2018.

7.5 Meeting Evaluation

100% Board Director satisfaction achieved.

7.6 Governance to Governance Webinar

Information provided to Board Directors. Directors wishing to participate shall contact the Executive Assistant as soon as possible.

7.7 Farewell to CFO

K. Pristanski extended appreciation to D. Hill for his six plus years of dedication to NDMH in his position as Chief Financial Officer. Best wishes were extended to Dan and his family.

8.0 BOARD MEMBER COMMENTS

None.

9.0 IN CAMERA

MOTION #10

Moved by - A. O'Connor

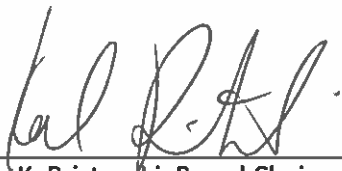
Seconded by - E. Rutherford

"That the Board of Directors moves to In Camera at 6:58 pm." Carried.

10.0 DATE OF NEXT MEETING - Monday, November 27, 2017

11.0 ADJOURNED – 8:40 pm

12.0 MEETING EVALUATION



K. Pristanski, Board Chair



Dr. R. Crocker Ellacott, Secretary