

Nipigon District Memorial Hospital
Regular Board Meeting

Monday, October 26th, 2015

PRESENT K. Pristanski (Chair), E. Rutherford (Vice Chair), M. Kusick, J. Pothof, E. Hill,
Dr. Rhonda Crocker Ellacott*, Sonja Stephenson* Judy Jean (Recorder)

OTHER Dan Hill (CFO), Rebecca McEwen (Nurse Manager)

ABSENT: Dr. Ravinder Dhaliwal*

1.0 CALL TO ORDER

K. Pristanski called the meeting to order at 5:35 pm.

2.0 PATIENT STORY

In follow up to the September Board meeting Patient Story, Dr. Crocker Ellacott provided background information to support the sharing of patient stories and the opportunities they present for quality improvement.

The video "Empathy" was viewed.

3.1 QUORUM

Achieved.

3.2 CONFLICT OF INTEREST

There were no declarations of conflict of interest.

3.3 APPROVAL OF AGENDA

Moved by: J. Pothof

Seconded by: E. Rutherford

"That the Agenda be approved as circulated."

3.4 CHAIR REMARKS

K. Pristanski welcomed E. Hill to the Board. The MOHLTC has provided NDMH with one time funding of \$200.00 for extraordinary expenses incurred as part of Ebola virus disease preparedness.

4.0 PRESENTATION

4.1 Accreditation

R. McEwen provided an overview of the process and provided Directors with the Governance Standards. The Governance Functioning Tool was completed by Directors.

5.0 **CONSENT AGENDA**

Moved by: J. Pothof

Seconded by: E. Rutherford

"That the Board of Directors approves the Consent Agenda as presented."

6.0 **REPORTS AND DISCUSSIONS**

6.1 **Report from President and CEO**

Dr. Rhonda Crocker Ellacott, President and CEO reported on the following:

- Hospital Annual Planning Submission (HAPS)
- Regional Strategy/Planning Meetings
- Influenza Immunization Plan
- Upcoming Accreditation Survey
- TBRHSC Foundation Visit
- MOHLTC Compliance Visit
- OHA Patient Relations process
- Coop Student Placements

General discussion took place.

Moved by: M. Kusick

Seconded by: J. Pothof

"That the President and CEO report of October 2015 be accepted as presented."

6.2 **Credentialing**

Moved by: J. Pothof

Seconded by: E. Hill

"That the Board of Directors approves the following to the Regional Staff category for the remainder of 2015."

- Amber Dudar
- Louise Knowles
- David Hurst
- Gary Small

6.3 **Property Driveway**

E. Rutherford expressed concern about the state of the driveway. D. Hill replied indicating that the asphalt is end of life. The exorbitant cost of repairing/repaving was discussed.

D. Hill to discuss continued patchwork with Maintenance.

6.4 **Board Director Recruitment**

E. Rutherford has approached a new board candidate who has indicated interest in Board membership. Information and application will be sent to the interested party.

7.0

7.1 FINANCE

Q1, Financial Performance and Variance Analysis

In follow up to September meeting, D. Hill provided correction to the Statistical Activity Summary data presented at that time.

7.2 QUALITY IMPROVEMENT

Q1, Utilization Data

In follow up to September meeting, S. Stephenson provided clarification to the Sentinel Event/Near Miss data presented at that time.

7.3 BOARD POLICIES/PROCEDURE

The Directors were asked to give consideration to using only the Guide to Good Governance, 3rd Edition as its sole governance reference. Previously, the Guide to Good Governance was used as a reference to create NDMH documents.

Moved by: E. Rutherford

Seconded by: J. Pothof

"That the Guide to Good Governance, 3rd Edition be utilized as the Board's sole reference for its governance matters."

8.0 FOR INFORMATION

8.1 Next of Kin

The next of kin has been confirmed for the family who bequeathed a substantial sum of money which was used for the recent Diagnostic Imaging renovation. Correspondence will be sent to the family member.

8.2 Health Achieve North

Two Directors attending.

8.3 New Regulations under Excellent Care for All Act (ECFAA)

R. Crocker Ellacott provided a review of the new regulations. S. Stephenson to report on her progress at the November meeting.

9.0 DIRECTOR COMMENTS

No comments.

10.0 DATE OF NEXT MEETING

Monday, November 30th, 2015 - Boardroom 5:30 pm

11.0 IN CAMERA

Moved by: J. Pothof

Seconded by: M. Kusick

"That the Board of Directors moves to In Camera."

12.0 ADJOURNMENT

- There being no further business, the meeting adjourned at 7:30 pm.