

Nipigon District Memorial Hospital  
Regular Board Meeting

**Monday, October 27, 2014**

**PRESENT** K. Pristanski (Chair), E. Rutherford (Vice Chair), L. Harbinson, M. Kusick, J. Pothof, Dr. Jackson Hughes, C. White, S. Stephenson, D. Hill, J. Jean (Recorder)

**REGRETS** T. Lasook

**CALL TO ORDER**

K. Pristanski called the meeting to order at 5:30 pm.

1.1 Quorum  
Achieved.

1.2 Declaration of Conflicts  
There were no declarations of conflict of interest.

1.3 Approval of Agenda  
The agenda was approved as presented.

Motion #1

Moved by E. Rutherford, seconded by J. Pothof THAT the agenda be accepted as presented.

In favor - 5                      Opposed - 0                      Abstention - 0                      Carried.

1.4 Director Resignation  
K. Pristanski has received the resignation of T. Lasook.

Motion #2

Moved by J. Pothof, seconded by M. Kusick THAT the resignation of T. Lasook be accepted with regret.

In favor - 5                      Opposed - 0                      Abstention - 0                      Carried.

**VERIFICATION OF PREVIOUS MEETING MINUTES**

2.1 Regular Board Meeting Minutes of September 29, 2014  
The opportunity for comment was provided by K. Pristanski. No questions or comments from the Directors.

Motion #3

Moved by L. Harbinson, seconded by E. Rutherford THAT the Regular Board Meeting minutes of September 29, 2014 be accepted as presented.

In favor - 5

Opposed - 0

Abstention - 0

Carried.

## MATTERS REQUIRING DECISIONS

### 3.1 CEO Report

C. White reviewed his report with the Directors. He discussed the success of the recent Board retreat in September and suggested that document "*Shaping Our Future: Advancing Healthcare in our Communities*", included in the meeting's package, be kept as a reference as it is a good reference for restructuring.

The need for supportive transportation was emphasized.

#### Motion #4

Moved by E. Rutherford, seconded by J. Pothof THAT the CEO report of October 2014 be accepted as presented.

In favor - 5

Opposed - 0

Abstention - 0

Carried.

### 3.2 OHS 01, Health & Safety Statement

K. Pristanski stated that the above noted document is due for annual review. No changes to the document at this time.

#### Motion #5

Moved by M. Kusick, seconded by J. Pothof THAT OHS 01, Health & Safety Statement be accepted as presented.

In favor - 5

Opposed - 0

Abstention - 0

Carried.

### 3.3 OHS 30, Workplace Violence Prevention

K. Pristanski stated that the above noted document is due for annual review. No changes to the document at this time.

#### Motion #6

Moved by L. Harbinson, seconded by J. Pothof THAT OHS 30, Workplace Violence Prevention be accepted as presented.

In favor - 5

Opposed - 0

Abstention - 0

Carried.

### 3.4 ADM 04, Patient Relations Process

K. Pristanski stated that the above noted document is due for annual review. No changes to the document at this time.

#### Motion #7

Moved by E. Rutherford, seconded by L. Harbinson THAT ADM 04, Patient Relations Process be accepted as presented.

In favor - 5

Opposed - 0

Abstention - 0

Carried.

## MATTERS FOR DISCUSSION

### Quality

#### 4.1 Patient Declaration of Values

K. Pristanski reports that the current Patient Declaration of Values was last reviewed by the Quality & Utilization Committee in February 2014. At that time, accessibility requirements were added.

The Senior Team shall use the Guidance Document for Declaration of Values ECFAA requirement, November 2010 in order to achieve reasonable representation for the review of the document. In addition, the Senior Team will consider the use of multiple methods of consultation (ie. online survey).

## **MATTERS FOR REVIEW**

#### 5.1 Strategic Plan

C. White stated that the Strategic Plan/Directions will be reviewed in 2015. He stated that tentative revisions to the plan will include an emphasis on quality and health care hubs. C. White suggested that this review begin early in January 2015 pending merger progress. The Strategic Plan/Directions will be included in the January 2015 agenda.

## **READING MATERIAL**

#### 6.1 No comments.

## **IN CAMERA**

#### 7.1 Motion #8

Moved by L. Harbinson, seconded by M. Kusick THAT the Board move to *In Camera* at 6:00 pm.

In favor - 5

Opposed - 0

Abstention - 0

Carried.

#### 7.2 Motion #9

Moved by M. Kusick, seconded by L. Harbinson THAT the Board move to adjourn the *In Camera* session at 6:30 pm.

In favor - 5

Opposed - 0

Abstention - 0

Carried.

## **OTHER**

8. Prior to adjourning the meeting, K. Pristanski asked the members if the 5:30 pm meeting time was preferred to the 6:15 pm meeting time. All agreed that 5:30 pm was a more suitable meeting time.

Future meetings of the Board of Directors shall be held at 5:30 pm. The recorder shall submit the time change to the Nipigon Gazette.

**ADJOURNMENT**

K. Pristanski adjourned the meeting at 6:30 pm.

**NEXT MEETING**

Monday, November 24th @ 5:30 pm, Board Room