



Board of Director's Meeting

April 29, 2025

Attendance

Membership	O	T	V	R	A
Jay Lucas, Chair	x				
Deana Renaud, Director	x				
Terri Elliott, Director			x		
Ashley Davis, Director	x				
Suzanne Lynch, Director			x		
Vacancy					
Vacancy					

O: On-site / T: Telecon. / V: Videocon. / R: Regrets / A: Absent

Non-Voting Membership	O	T	V	R	A
Shannon Cormier, CEO	x				
Kyle Lemieux, CNE	x				
Dino Armenti, Interim CFO				x	
Dr. Ravi Dhaliwal, Chief of Staff				x	
Dr. Jonathon Scully, Pres. Prof. Staff	x				
Marie Cocks, Executive Coordinator	x				

Agenda

	Time	Presenter	Item & Purpose	Expected Outcome	Page #
1.0		Call to Order			
1.1		J. Lucas	J. Lucas, Chair called the meeting to order at 4:38 pm and shared a land acknowledgement		
1.2		J. Lucas	Quorum was attained		
1.3		J. Lucas	Conflict of Interest None		
1.4		J. Lucas	Approval of Agenda MOTION Moved by – A. Davis Seconded by – D. Renaud Opposed - None <i>"That the agenda for the April 29, 2025 Board Meeting be accepted as presented." Carried.</i>		
2.0		Presentation / Education			
2.1		S. Cormier	Board Governance and Leadership <ul style="list-style-type: none"> The focus on this months Board training was; Long-term Care Quality Management Residents/Council <p>The next set of Board training to discuss at the May 27, 2025 meeting will be;</p>		

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			<ul style="list-style-type: none"> Overview of LTC Homes Compliance Program 		
3.0		Agenda Matters			
3.1		J. Lucas	Board Meeting Minutes – April 1, 2025 MOTION Moved by -A. Davis Seconded by -T. Elliott Opposed – None <i>"That the Board meeting minutes of April 1, 2025 be accepted as presented." Carried.</i>		
4.0		Standing Agenda Items			
4.1		S.Cormier	Staff/Service Highlights An appreciation message was shared on social media giving words of thanks and praise to the staff for the care a family member received while in Palliative Care.		
4.1		S. Cormier	Long Term Care Expansion The Ontario government has extended the construction funding subsidy until May 31, 2025. No further updates at this time.		
4.2		S. Cormier	Meditech Expanse Meditech Expanse has officially begun as of April 1st. A lot of updates will be happening in the next two years as the anticipated go live date is set for 2027		
5.0		Matters for Discussion			
5.1		S. Cormier	Report from the Chief Executive Officer The following was provided and reviewed. S. Cormier's report included the following updates; <ul style="list-style-type: none"> Red Rock Building Annual Quarterly and Trending Data Report Rural Practice Preparation Certification Program Staffing Update 		

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			<ul style="list-style-type: none"> • Staff Appreciation Pancake Breakfast • Staff Lunch and Lean with the Ontario Provincial Police <p>The Strategic Planning Community Listening Tour is continuing to go well. Community partners have been met with and upcoming sessions will be held at the high school and with the staff. Sessions are anticipated to wrap up in early May and then the information will be reviewed, themed and filtered with a working draft copy to be provided to the Board in June.</p>		
5.2		K. Lemieux	<p>Report from the Chief Nursing Executive</p> <p>K. Lemieux provided the following report;</p> <ul style="list-style-type: none"> • LTC Proactive Lean Inspection • CNE Rounding • Critical Incident follow-up • Chart Auditing Program • Quality of Care Reviews • Q4 Incident Report Summary and Scorecard <p>The Ministry of Health and LTC Compliance was onsite from April 7-April 15. An update will be provided at the Board meeting in May.</p>		
5.3		S.Cormier	<p>Report from the Chief Financial Officer</p> <p>A brief update was provided on behalf of D. Armenti.</p> <p>Auditors expected to begin the audit in May Q4 financials will be shared at the May Board meeting.</p>		
5.4		J. Scully	<p>Report from the Chief of Staff</p> <p>Dr. Scully, Preident, Professional Staff, provided an update on behalf of the Chief of Staff.</p> <p>Dr. Scully attended the Rural and Remote Medicine Conference in Winnipeg, this conference was designed to support and strengthen rural healthcare professionals though hands-on workshops and networking.</p>		

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			Medical Advisory Meeting minutes of April 9, 2025 were included in the meeting package.		
5.5		S.Cormier	<p>Board Policy / Procedure Project The following polices were reviewed by the working group with minor changes made and provided to the Board of Directors for review and approval</p> <ul style="list-style-type: none"> • BRD 04-05 Pre-Orientation Handbook • BRD 04-06 Orientation and Ongoing Development • BRD 04-07 Ongoing Education <p>MOTION Moved by -D. Renaud Seconded by -A. Davis Opposed – None</p> <p><i>“That the following Board policies/ BRD 04-05-Pre-Orientation Handbook, BRD 04-06 Orientation and Ongoing Development and BRD 04-07 Ongoing Education be accepted as presented.” Carried</i></p> <p>The next set of policies have been provided to the working group and include;</p> <ul style="list-style-type: none"> • BRD 04-08 Goals and Workplan • BRD 04-09 Appendix A, Directors Consent • BRD 04-13 Conflict of Interest 		
6.0	Other				
6.1		S. Cormier	<p>Open Conversation - For the Good of the Organization S. Cormier invited open conversation among the Directors. D. Renaud acknowledged S.Cormier and K. Lemieux and how impactful their leadership has been since starting their positions within the Hospital.</p>		
7.0	Adjourn to In Camera Meeting				
7.1		J. Lucas	<p>Adjournment to In Camera Meeting Moved by – A. Davis Seconded by – D. Renaud Opposed - None</p>		

	Time	Presenter	Item & Purpose	Expected Outcome	Page #
			<i>"That the Board of Directors moves to its In-Camera meeting at 5:55 pm."</i> Carried.		
8.0		Adjourn In Camera and Return to Regular Board Meeting			
8.1		J. Lucas	Return to Regular Meeting Moved by – D. Renaud Seconded by – A. Davis Opposed - None <i>"That the Board of Directors adjourns the in-camera board meeting at 6:20 pm."</i> Carries		
8.2		J. Lucas	Report from Closed Session J. Lucas provided a summary of the In-Camera meeting; In-Camera meeting minutes of April 1, 2025 Credentialing Long Term Care Build Privacy Breach		
9.0		Adjourn Regular Board Meeting			
9.1		J. Lucas	Adjournment Moved by – D. Renaud Seconded by – A. Davis Opposed - None <i>"That the Board of Directors moves to adjourn its meeting at 6:20 pm."</i> Carried. Next Meeting Date-May 27, 2025 @ 4:30 pm		



Jay Lucas, Board Chair



Shannon Cormier, Chief Executive Officer