

Thank you for your interest in serving as a governance volunteer for the Board of Directors of Nipigon District Memorial Hospital. Please review the section below, complete the application and submit it along with your current resume to:

admin@ndmh.ca

Executive Assistant/Board Liaison
Nipigon District Memorial Hospital, PO Box 37, Nipigon, ON P0T 2J0

Eligibility Criteria and Conditions of Appointment

- Must be at least 18 years of age
- Have not been found under the Substitute Decision Act, 1992 or under the Mental Health Act to be incapable of managing property
- Have not been found to be incapable by any court in Canada or elsewhere
- Does not have a status of bankrupt
- Must have their primary residence, or carry on business within the area of Noojmawing Sookatagaing Ontario Health District area
- Is not an “ineligible individual” as defined in the Income Tax Act (Canada) or any regulation made under it
- Is not a current employee, or professional staff member of Nipigon District Memorial Hospital

Role and Expectations Commitment

- ☐ Directors are expected to commit the time required to perform board and committee duties. The minimum time commitment is likely 3-5 hours per month.
- ☐ Directors must fulfill the requirements and responsibilities of their position, for example, preparing for and attending board and committee meetings, upholding their fiduciary obligations and working cooperatively and respectfully with other board members.
- ☐ Directors must comply with legislation governing the corporation, the corporation's by laws and policies, and all other applicable rules.
- ☐ Directors must sign a Declaration confirming their agreement to adhere to their fiduciary duties and board and corporate policies.
- ☐ Directors must sign a Confidentiality Agreement
- ☐ Directors must complete and obtain a Police Record Check

First Name: _____ Last Name: _____

Home Address: _____

Phone: _____ Email Address: _____

Language Proficiency - English () French () Other: _____

1. Educational Background Please indicate institution attended, degree or credentials attained and year of completion.

2. Professional and Employment Background Please provide a chronology of all relevant work experience starting with the most recent. Indicate employer, your title/position, the dates you held the position and a summary of your responsibilities.

3. Community Involvement Please include the name of the organization served, your position and the dates you were involved.

4. Memberships in professional organizations *(if applicable)*

5. Conflict of interest Disclosure Statement Directors must avoid conflicts between their self interest and the duty to the hospital. Please identify any relationship(s) with any organization that may create a conflict of interest, or the appearance of a conflict of interest, by virtue of being appointed to the board or board committees.

6. Additional information State experience which will support your ability to serve effectively as a member of the Board of Directors of Nipigon District Memorial Hospital

7. References Please provide the names and contact information for two persons who could provide a reference for you. Include name, occupation, address and phone number.

A skills inventory is a compilation of the skills, education and experiences that board directors bring to the hospital. Tracking the skills and abilities of our directors allows the hospital to identify skills gaps and be seen as opportunities for board learning.

Knowledge, Skills and Experience

Please indicate your current knowledge, skills and experience for each category

Advanced = 3

Immediate = 2

Beginner = 1

None = 0

	3	2	1	0
Accounting				
Board & Governance				
Business Management				
Clinical and Long-Term Care				
Construction & Project Management				
Equity, Diversity & Inclusion, and Anti-Racism				
Education				
Ethics				
Finance				
Government & Government Relations				
Health Care Administration & Policy				
Human Resources Management				
Information Technology				
Labour Relations				
Patient & Health Care Advocacy				
Political Understanding				
Public Affairs & Communications				
Quality & Patient Safety Management				
Quality & Performance Management				
Research				
Risk Management				
Stakeholder Engagement				
Strategic Planning				

Signature: _____

Date: _____